



UMFT
Universitatea de
Medicină și Farmacie
„Victor Babeș”
din Timișoara

ADMISSION REQUIREMENTS

EU, EEA, SWISS CONFEDERATION

ADMISSION AND ENROLLMENT OF CITIZENS OF THE EUROPEAN UNION, THE EUROPEAN ECONOMIC AREA (EEA) AND THE SWISS CONFEDERATION TO STUDY PROGRAMS TAUGHT IN ROMANIAN OR IN A FOREIGN LANGUAGE

(JULY 2017)

THE PRESENT METHODOLOGY IS A PROVISIONAL ONE AND IT WILL BECOME DEFINITIVE ONLY AFTER THE PUBLICATION OF NEW LEGAL PROVISIONS ISSUED BY THE ROMANIAN MINISTRY OF NATIONAL EDUCATION WHICH IS THE SUPREME AUTHORITY REGULATING THE ADMISSION TO HIGHER EDUCATION INSTITUTIONS. THESE PROVISIONS MAY ENTAIL MAJOR CHANGES IN THE PRESENT METHODOLOGY. IT IS THE CANDIDATES' RESPONSIBILITY TO KEEP THEMSELVES UP TO DATE WITH ANY CHANGES THAT MIGHT OCCUR AND TO ACT ACCORDINGLY.

I. WHO CAN APPLY

- a. Citizens of the European Union (EU)/the European Economic Area (EEA)/the Swiss Confederation (CH) who have a valid high-school/equivalent diploma regardless the year when they graduated from high-school (Art. 9 Order of the Ministry of National Education and Scientific Research 6102/15.12.2016) (please, check the document entitled: Minimal requirements for access to Romanian higher education, to see if you have the necessary qualifications – Documents to download).
- b. Romanian citizens with a Romanian high-school/equivalent diploma may apply for a place in the fee-based form provided they submit an affidavit specifying the following:
 - That they agree to be enrolled in fee-based studies;
 - That they are aware and agree to the fact that their financial status remains unchanged during the entire schooling period and it can change only as a result of

passing a new competitive entrance examination for the budgeted places, in the same conditions as the Romanian citizens. If they pass the exam successfully, they will have to start their studies in the first year and only in the Romanian language study programs;

- c. Romanian citizens with a foreign high-school/equivalent diploma provided their diploma has been validated by the National Centre for the Recognition and Validation of Diplomas (<https://www.cnred.edu.ro/en/equivalence-of-the-baccalaureate-diploma-obtained-abroad>) – see Chapter V, par. b) – SPECIAL PROVISIONS), provided they submit an affidavit specifying the following:
- That they agree to be enrolled in fee-based studies;
 - That they are aware and agree to the fact that their financial status remains unchanged during the entire schooling period and it can change only as a result of passing a new competitive entrance examination for the budgeted places, in the same conditions as the Romanian citizens. If they pass the competitive entrance examination successfully, they will have to start their studies in the first year and only in the Romanian language study programs.

II. PLACES AND STUDY PROGRAMS

The candidates above may apply for a place at the study programs in Romanian/English/French (according to the availability of places). The **number of available places/faculty/study program** and the tuition fees are shown in the table below. In order to be admitted, the candidates have to take a **COMPETITIVE ENTRANCE EXAMINATION** consisting in multiple choice questions from biology and organic chemistry. The test will consist in **50 multiple-choice questions** (35 biology, 15 chemistry) out of the 450 questions available on our website. The contents and reference books for the competitive entrance examination can be found on the website http://www.umft.eu/admission-2017-of-eu-eea-and-swiss-citizens_547 .

No.	FACULTY	STUDY PROGRAM / LANGUAGE	LENGTH OF STUDIES	NUMBER OF PLACES	TUITION FEE /YEAR (EURO)
1.	MEDICINE	Medicine (Romanian)	6 years	10	5000
		Medicine (English)	6 years	75	5000

		Medicine (French)	6 years	10	5000
2.	DENTAL MEDICINE	Dental Medicine (Romanian)	6 years	10	6000
		Dental Medicine (English)	6 years	20	6000

Any information regarding all the fees, payments/reimbursements of the tuition fee can be obtained from the accountant of the International Department, Mrs. Bianca Fara, at:
contab@umft.ro

III. SCHEDULE OF THE PRE-REGISTRATION AND REGISTRATION:

- **6 March 2017** – opening of the pre-registration period, when candidates may start submitting their files;
- **14 July 2017** – the deadline for receiving pre-registration files (**FILES RECEIVED AFTER THAT DATE WILL NOT BE PROCESSED**);
- **17 July 2017** – language tests;
- **18 July 2017** – **COMPETITIVE ENTRANCE EXAMINATION**;
- **18 July 2017** – the **PROVISIONAL** results of the competitive entrance examination will be posted at the International Department and on the website of the university www.umft.eu;
- **19 July 2017 – 9 a.m. – 12 p.m.** - failed candidates may submit appeals to the admission/appeal committee; the appeals have to be submitted to the university registrar's office;
- **19 July 2017 – 12 p.m. – 3 p.m.** – the admission/appeal committee will re-analyze the papers of the candidates who have submitted an appeal and will pass a decision;
- **20 – 24 July 2017** – The provisionally “Admitted” candidates have to confirm their place by e-mail to the address relint@umft.ro . **The confirmation of the place must be accompanied by the proof of a wire transfer for the sum of 200 Euro (confirmation fee – NON REFUNDABLE)**. If candidates fail to confirm their places or to pay the confirmation fee within the established deadline, they will automatically lose their place, and the place will be redistributed to the following candidate **on the rejected list**; **IMPORTANT: REJECTED CANDIDATES MAY PAY THE CONFIRMATION FEE IN CASE AN ADMITTED CANDIDATE FAILS TO CONFIRM HIS/HER PLACE. THIS FEE IS NON-REFUNDABLE.**

- **25 July 2017** – The PROVISIONAL list of admitted and rejected candidates (following appeals and the payment of the confirmation fee) will be posted at the International Department and on the website of the university www.umft.eu;
- **01 – 15 September 2017** – payment of the tuition fee (candidates have to pay the entire tuition fee in a single installment);
- **18 September 2017** – The opening of the enrollment period for first-year students. The enrollment of the candidates who have successfully passed the competitive entrance examination is conditioned by **having already obtained the validation of their high-school/equivalent diplomas by the CNRED and the payment of the tuition fee in full.**
- **15 November 2017** – the deadline for the enrollment of first-year students.

IMPORTANT:

1. Candidates who, after the competitive entrance examination, occupy the last available place and have obtained the same average, will be differentiated using the following additional criteria:
 - a. Their biology average, obtained in high-school;
 - b. Their chemistry average, obtained in high-school.
2. Candidates who have not paid their tuition fee in full between 01 September – 15 September 2017 lose their place, the place being redistributed to the next candidate on the list of rejected candidates, provided this candidate paid the confirmation in due time and obtained an average of minimum 5 (five) at the competitive entrance examination.
3. The list with the admitted candidates is a PROVISIONAL one; a candidate's final admission depends on whether they have already obtained the validation of their diploma from the CNRED and have paid the tuition fee in full. The candidates, who do not obtain the validation of their high-school diplomas by the CNRED, **CANNOT ENROLL**, even if they have been provisionally admitted following the competitive entrance examination.
4. The written exam papers will be marked according to the Romanian grading system. A candidate cannot be declared „Admitted” if he/she has not obtained a minimum average of 5, even if there are available places left after the competitive entrance examination.

The Romanian grading system

Grade		Description	Equivalents ECTS
10	<i>excellent</i>	high level of command of all aspects – no or only a few minor weaknesses	A
9	<i>very good</i>	high level of command of most aspects – only minor weaknesses	B
8	<i>good</i>	major level of command – small weaknesses	C
7	<i>satisfactory</i>	fair level of command – some weaknesses	D

6		fair level of command – significant weaknesses	
5	<i>sufficient</i>	the minimum requirements for acceptance	E
4	<i>insufficient</i>	almost sufficient, not acceptable	Fx
3	<i>poor performance</i>	rudimentary knowledge of the subject	
2	<i>very poor performance</i>	no knowledge of the subject	F
1	<i>academic dishonesty</i>	awarded for academic dishonesty (cheating) and also given as a starting point	

5. The list with the candidates who have to take a language test will be posted on our website on 14 July 2017 (candidates who already have an international language test according to the minimal criteria specified in Chapter VII are exempted from taking the language test but their language certificates have to be endorsed by our language department).
6. The list of candidates who may participate in the competitive entrance examination will be posted on our website on 17 July 2017. The candidates' actual participation in the exam is conditioned by having obtained a satisfactory grade at the language test (minimum B2) (see the minimal language requirements specified in Chapter VII).

IV. DOCUMENTS FOR PRE-REGISTRATION

1. **Online application form** – filled in, printed and signed by the candidate ([the form can be accessed here](#));
2. **Personal data form** (download the form from the Download section);
3. **Application form** for the recognition and validation of the high-school/equivalent diploma (download the form from the Download section) – 2 copies;
4. **High-school/equivalent diploma and final transcript of the high-school diploma/equivalent** - 2 notarised copies and 1 photocopy (xerox or scan) **IN THE OFFICIAL LANGUAGE OF THE COUNTRY THE DOCUMENT HAS BEEN ISSUED IN** and 2 certified translations into Romanian (for special provisions regarding the Hague Apostille or other authentications of diplomas issued in certain countries, please see **chapter VI** "The Hague Apostille And Other Authentications");
5. **Graduation Certificate** - 2 notarised copies and 1 photocopy (xerox or scan) **IN THE OFFICIAL LANGUAGE OF THE COUNTRY THE DOCUMENT HAS BEEN ISSUED IN** and 2 certified translations into Romanian, for the candidates who graduate in 2017, (for special provisions regarding the Hague Apostille or other authentications of certificates issued in certain countries, please see **chapter VI** "The Hague Apostille And Other Authentications");
6. **High-school transcripts of records for ALL HIGH-SCHOOL YEARS** (even if the academic results from the last two years can also be found in the diploma) - 2 notarised copies and 1 photocopy (xerox or scan) **IN THE OFFICIAL LANGUAGE OF THE COUNTRY THE DOCUMENT**

HAS BEEN ISSUED IN and **2** certified translations into Romanian of the (for special provisions regarding the Hague Apostille or other authentications of study documents issued in certain countries, please see **chapter VI** "The Hague Apostille and Other Authentications");

7. **Birth certificate/Equivalent** – **2** notarised copies and 1 photocopy (xerox or scan), **2** notarised translations into Romanian;
8. **Marriage licence** - 2 notarised copies and 2 notarised translations into Romanian (if applicable);
9. **Identity card/passport** - 2 photocopies;
10. **6 Photographs** (passport size);
11. **Health Certificate**, original and notarized copy. If the health certificate has been issued in other languages than Romanian, English, French, then it has to be translated as well. The health certificate should state that:
 - the candidate has been immunised for B Hepatitis
 - the candidate suffers / does not suffer from chronic disorders
 - the candidate is mentally and physically fit to pursue medical higher education
 - the candidate does not suffer from any disorder that is incompatible with his/her future profession
12. **International language certificate according to the requirements specified in chapter VII** (for those who already have such a certificate) – notarized copy and simple copy (xerox or scan);
13. **Affidavit for Romanian citizens** (certified by a notary) who wish to enroll in a study program as fee-based students, stating that they choose and agree to study as fee-based students;
14. Candidates who graduate high-school in 2017 and who haven't received their high-school/equivalent diploma until the start of the enrollment period, have to submit an **affidavit** stating that, in case they are admitted, they will submit the original diploma (together with notarized copies and translations) until a certain date (the date is established depending on the country where the diploma was issued, but it cannot be later than the start of the next academic year);
15. **2 cardboard folders**;
16. For **Italian citizens**, the pre-registration documents should contain an **official document which reflects the full names of the parents** (authenticated copy and translation into Romanian);
17. Proof of payment of the processing fee of **150 Euro (non-refundable)**, paid into the following bank account:

Name of the bank: BANCA TRANSILVANIA, AGENTIA BEGA TIMISOARA

Address: Str. Augustin Pacha nr. 1, Timisoara, Romania

IBAN: RO53BTRL03604202A6896600

SWIFT: BTRLRO22TMA

BENEFICIARY: UNIVERSITATEA DE MEDICINA SI FARMACIE "VICTOR BABES" DIN TIMISOARA

COMPLETE AND CORRECT NAME OF THE CANDIDATE.....

The documents listed under Chapter IV have to be sent **by post or submitted personally to:**

Mrs. Agnes Balint
Head of International Office
Victor Babes University of Medicine and Pharmacy, Timisoara
P-ta E. Murgu 2
300041 Timisoara, Romania
Tel: +40 256 434418
Fax: +40 256 220482
e-mail: relint@umft.ro

IMPORTANT

- 1. CANDIDATES ARE REQUESTED TO MAKE SURE THERE ARE NO INCONSISTENCIES IN THE WAY THEIR NAMES ARE SPELLED IN THEIR VARIOUS DOCUMENTS. ALL THEIR DOCUMENTS HAVE TO BEAR EXACTLY THE SAME SURNAME AND FIRST NAME(S). THE FILES CONTAINING ANY INCONSISTENCIES IN THE SPELLING OF THE CANDIDATES' NAMES WILL BE AUTOMATICALLY REJECTED.**
- 2. THE UNIVERSITY DOES NOT ACCEPT FAXED, SCANNED, E-MAILED DOCUMENTS OR INCOMPLETE FILES. AUTHENTICATED COPIES HAVE TO BEAR THE ORIGINAL SIGNATURE AND STAMP OF THE PERSON/INSTITUTION WHO CARRIED OUT THE AUTHENTICATION.**
- 3. APPLICANTS MUST SUBMIT THE ORIGINAL STUDY DOCUMENTS UPON ENROLLMENT. THE ORIGINAL STUDY DOCUMENTS REMAIN AT THE FACULTY THROUGHOUT THE STUDENT'S ENTIRE SCHOOLING PERIOD (according to the requirements of Romanian legislation)**
- 4. THE UNIVERSITY DOES NOT HAVE ANY AGREEMENT OF COOPERATION OR REPRESENTATION WITH AGENCIES WHICH MEDIATE STUDENT APPLICATIONS**
- 5. CANDIDATES HAVE THE OBLIGATION TO SUBMIT ONLY DOCUMENTS REQUESTED IN THE LIST OF DOCUMENTS FOR PRE-REGISTRATION (CHAPTER IV). ALL OTHER DOCUMENTS (CV, LETTER OF RECOMMENDATION, LETTER OF MOTIVATION, PROOF OF EXTRACURRICULAR ACTIVITIES, ETC.) WILL BE DISREGARDED.**

6. THE CHOICE OF A CANDIDATE REGARDING THE SELECTED STUDY PROGRAM CANNOT BE SUBSEQUENTLY CHANGED ONCE THE PRE-REGISTRATION DOCUMENTS HAVE BEEN SUBMITTED.

V. RECOGNITION AND VALIDATION OF DIPLOMAS

Candidates from EU countries, the Swiss Confederation or the EEA should have their study documents endorsed by the National Centre for the Recognition and Validation of Diplomas (CNRED) PRIOR to registration. The International Office of the university forwards the documents to the National Centre for the Recognition and Validation of Diplomas (apart from those cases which fall under special provisions of the CNRED).

For more information about the process of validation of diplomas, access the site of the National Centre for the Recognition and Validation of Diplomas: <http://cnred.edu.ro/en/>

SPECIAL PROVISIONS: Besides the standard documents for pre-registration, candidates have to observe the minimum requirements for each country, as specified in the document entitled "*Minimal requirements for high-school diplomas*".

a. Besides the standard documents for pre-registration, candidates having study documents issued in certain European countries must also submit additional documents, according to the requirements of the CNRED (please check the link below to see if your study documents have been issued in a country that requires additional documents):

<https://cnred.edu.ro/en/recognition-studies-european-citizens-admission-undergraduate-studies-in-Romania>

b. Romanian citizens having a foreign high-school diploma are required to access the site of the CNRED in order to get comprehensive information about the recognition and validation of their diplomas:

<https://www.cnred.edu.ro/en/equivalence-of-the-baccalaureate-diploma-obtained-abroad>

VI. THE HAGUE APOSTILLE AND OTHER AUTHENTICATIONS

The apostille is a stamp or printed form consisting of 10 numbered standard fields which certifies the signature (and the capacity of who placed it) and correctness of the seal/stamp on the document which must be certified.

Apostilles are affixed by *Competent Authorities* designated by the government of a state which is party to the convention.

Hague Apostille is requested for diplomas from countries which are parties to the Hague Apostille, issued by the competent authorities in the issuing countries. Hague Apostille convention is requested for diplomas from Italy, Greece, Spain, Portugal and Cyprus.

Diplomas issued in countries which are not parties to the Hague Apostille shall be authenticated or accompanied by an authentication certificate from by the competent authorities in the issuing countries. Legalization/authentication is done by the Ministry of Foreign Affairs from the issuing country and the Embassy/Consular office of Romania in the issuing country or by the Ministry of Foreign Affairs in the issuing country and the issuing country's Embassy/Consular office in Romania; for countries where Romania does not have a diplomatic mission or countries which do not have diplomatic missions in Romania, the study documents shall be legalized by the Ministry of Education and the Ministry of Foreign Affairs from the issuing country.

Legalization/authentication exemption is allowed under the law of an international treaty to which Romania is party or on a reciprocity basis.

For more information about the Hague Apostille and authentication of study documents, please access:

<https://www.cnred.edu.ro/en/recognition-studies-european-citizens-admission-undergraduate-studies-in-Romania>

<https://cnred.edu.ro/en/list-of-countries-for-which-the-authentication-of-study-documents-is-requested>

VII. LANGUAGE REQUIREMENTS

- a. Applicants who wish to study in Romanian and who can formally prove that they have studied for a period of **4 consecutive years IN Romanian** are exempt from the language test or the preparatory year;
- b. Candidates wishing to study in English or French **HAVE TO** take a language test organized by the language department of our university, test that will be marked with "PASSED" or "FAILED";
- c. Candidates applying for study programs in Romanian need a language certificate issued by the West University or by another university accredited by the Romanian Ministry of National Education to organize a preparatory year;

d. **The following candidates will NOT be required to take a language test, provided they present justifying documents (notarized copy):**

- Candidates originating from countries where the official language is the same with the language of the study program they've applied for (for candidates applying for the English and French study programs)
- Candidates who graduated the courses of the preparatory year (for those wishing to study in Romanian)
- Candidates who studied and graduated from high school in the language of the study program, regardless of their nationality or country of origin
- Candidates awarded international high-school diplomas (IBDP / International Baccalaureate Diploma Programme in the language of study; EB / European Baccalaureate Diploma; IGCE - International General Certificate of Education, GCE / General Certificate of Education – Advanced Level) in the same language as the language of study.
- Candidates awarded a B2 (or higher) international language certificate for the language of study, according to the table below:

Language of Study	Accepted language certificates (minimum B2)
English	Cambridge ESOL certificates: - FCE / First Certificate in English - CAE / Cambridge Advanced in English - CPE / Cambridge Proficiency in English Certificates issued by Michigan University: - ECCE / Examination for the Certificate of Competency in English - ECPE / Examination for the Certificate of Proficiency in English IELTS certificate: - scored at least 6 / „competent user” TOEFL certificates: - TOEFL iBT (with at least the following scores: 21 for listening, 22 for reading, 23 for speaking, 21 for writing) - TOEFL ITP (with at least the following scores: 54 for listening, 53 for speaking, 56 for writing) - TOEIC (with at least the following scores: 400 for listening, 385 for reading, 160 for speaking, 150 for writing)
French	DELF DALF TCF

- **CANDIDATES WHO HAVE A LANGUAGE CERTIFICATE ACCORDING TO THE TABLE ABOVE ARE REQUESTED TO SUBMIT IT IN NOTARIZED COPY TOGETHER WITH THEIR PRE-REGISTRATION DOCUMENTS.**
- **ALL LANGUAGE CERTIFICATES HAVE TO BE ENDORSED BY THE LANGUAGE DEPARTMENT OF OUR UNIVERSITY.**

- **WE WILL TAKE INTO ACCOUNT A LANGUAGE CERTIFICATE ONLY IF THE LANGUAGE THE CERTIFICATE HAS BEEN ISSUED FOR CORRESPONDS TO THE STUDY PROGRAM CHOSEN BY THE CANDIDATE.**
- **THE LANGUAGE REQUIREMENTS LISTED ABOVE ALSO APPLY TO CANDIDATES WHO WISH TO TRANSFER FROM ANOTHER UNIVERSITY.**

VIII. FEES

1. Tuition fees are established in euro.
2. The amount of the tuition fees does not change during the academic year.
3. The amount of the tuition fees remains the same during the entire study period, apart from the cases where the respective period has been exceeded.

Regardless of the amount of the tuition fee, all foreign citizens who wish to enroll in the fee-based form must pay the fee **in full, by bank transfer, prior to enrollment, in the period 01 – 15 September 2017**. The money has to be transferred into the account below and **the bank commissions are supported by the candidate**:

Name of the bank: BANCA TRANSILVANIA, AGENTIA BEGA TIMISOARA

Address: Str. Augustin Pacha nr. 1, Timisoara, Romania

IBAN: RO53BTRL03604202A6896600

SWIFT: BTRLRO22TMA

BENEFICIARY: UNIVERSITATEA DE MEDICINA SI FARMACIE “VICTOR BABES” DIN TIMISOARA

COMPLETE AND CORRECT NAME OF THE CANDIDATE.....

The following complementary fees are also applicable to all candidates:

1. Processing fee – 150 euro (**non-refundable**) – paid by bank transfer
2. Language test fee, for the tests taken in our university – 50 euro – paid by bank transfer
3. Confirmation fee – 200 euro (**non-refundable**) – paid by bank transfer
4. Enrollment fee of 100 Lei, paid directly at the university financial office, upon registration.

THE PAYMENT OF THE TUITION FEE IN FULL IS A PREREQUISITE FOR THE OFFICIAL ENROLLMENT OF AN ADMITTED CANDIDATE. ADMITTED CANDIDATES HAVE TO ENCLOSE THE ORIGINAL PROOF OF PAYMENT (BANK STATEMENT) FOR THE WHOLE TUITION FEE.

IX. SPECIFICATIONS FOR THE CANDIDATES WHO GRADUATED THE PREPARATORY YEAR

CANDIDATES WHO GRADUATED THE PREPARATORY YEAR ARE SUBJECT TO ALL THE REQUIREMENTS OF THE PRESENT METHODOLOGY, CONCERNING:

- **DEADLINES**
- **THE COMPETITIVE ENTRANCE EXAMINATION**
- **THE NUMBER OF AVAILABLE PLACES FOR EACH STUDY PROGRAM**
- **FEES**
- **THE DOCUMENTS CONTAINED IN THE PRE-REGISTRATION AND REGISTRATION FILE**

X. WHO CAN ENROLL

The above mentioned candidates may enroll in **study programs** in Romanian or in a foreign language provided they fulfill **ALL** the conditions listed below:

- a. Citizens of the EU/EEA/CH who have submitted their pre-registration files (see Chapter IV). They can do this either personally or by post (send the documents to the address of the International Office); the university processes the documents and sends a set of documents together with the list of admitted candidates to the National Centre for the Recognition and Validation of Diplomas in order to obtain a validation certificate.
- b. Citizens of the EU/EEA/CH who have passed the competitive entrance examination and have been declared provisionally “ADMITTED” according to their average and their ranking (taking into account the number of available places/study program).
- c. Citizens of the EU/EEA/CH who have obtained the validation of their high-school/equivalent diploma by the National Centre for the Recognition and Validation of Diplomas.
- d. Citizens of the EU/EEA/CH who fulfill the language requirements as specified in Chapter VII.
- e. Citizens of the EU/EEA/CH who confirmed their place within the deadlines and under the conditions stipulated in the present Methodology.
- f. Citizens of the EU/EEA/CH who paid, in full, all the fees stipulated in the present Methodology (the processing fee, the confirmation fee, the tuition fee, the enrollment fee, as specified in Chapter VIII - FEES) within the stipulated deadlines.