



**UMFT**

Universitatea de  
Medicină și Farmacie  
„Victor Babeș”  
din Timișoara

## **ADMISSION REQUIREMENTS**

### **THIRD COUNTRIES**

**ENROLLMENT IN THE SELF-SUPPORTED FEE-BASED FORM FOR CITIZENS**

**BELONGING TO THIRD COUNTRIES (CITIZENS WHO **DO NOT** BELONG TO THE**

**EUROPEAN UNION, THE EUROPEAN ECONOMIC AREA AND THE SWISS**

**CONFEDERATION)**

**2017**

**THE PRESENT METHODOLOGY IS A PROVISIONAL ONE AND IT WILL  
BECOME DEFINITIVE ONLY AFTER THE PUBLICATION OF NEW  
LEGAL PROVISIONS ISSUED BY THE ROMANIAN MINISTRY OF  
NATIONAL EDUCATION WHICH IS THE SUPREME AUTHORITY  
REGULATING THE ADMISSION TO HIGHER EDUCATION  
INSTITUTIONS. THESE PROVISIONS MAY ENTAIL MAJOR CHANGES  
IN THE PRESENT METHODOLOGY.**

**IT IS THE CANDIDATES' RESPONSIBILITY TO KEEP THEMSELVES UP  
TO DATE WITH ANY CHANGES THAT MIGHT OCCUR AND TO ACT  
ACCORDINGLY.**

**The enrollment of the citizens belonging to third countries to Romanian higher education institutions falls under the provisions of the Romanian Ministry of National Education.**

Following the provisions of the M. E. N., the university, based on the principle of academic autonomy, has established the following admission requirements for citizens belonging to third countries:

#### **I. WHO CAN APPLY**

1. Citizens belonging to third countries who have a valid high-school/equivalent diploma, granting them access to higher education (please, check the document entitled:

*Minimal requirements for access to Romanian higher education, to see if you have the necessary qualifications – see the section „Documents to download”).*

2. **Citizens belonging to third countries who have submitted a complete file with pre-registration documents (see Chapter IV) to the International Office of the university. The university processes the documents, selects the admitted candidates (see the selection criteria), and sends the list of provisionally selected candidates to the Romanian Ministry of National Education in order to obtain a Letter of Acceptance to Studies.**

**IMPORTANT: Romanian citizens residing in third countries have to submit an affidavit stating that they agree to study as self-supported fee-based students, residing in a third country.**

## **II. PLACES AND STUDY PROGRAMS**

The above mentioned candidates may apply for the study program taught in a foreign language or in Romanian. The **number of available places/faculty/study program** and the tuition fees are shown in the table below. The admission of the candidates will be based on the number of points obtained by each candidate, observing the **selection criteria** set by the university, in descending order, according to the number of available places/study program.

<b>No.</b>	<b>FACULTY</b>	<b>STUDY PROGRAM / LANGUAGE</b>	<b>LENGTH OF STUDIES</b>	<b>NUMBER OF PLACES</b>	<b>TUITION FEE/YEAR (EURO)</b>
<b>1.</b>	<b>MEDICINE</b>	<b>Medicine (Romanian)</b>	<b>6 years</b>	<b>40</b>	<b>5000</b>
		<b>Medicine (English)</b>	<b>6 years</b>	<b>25</b>	<b>5000</b>
		<b>Medicine (French)</b>	<b>6 years</b>	<b>30</b>	<b>5000</b>
<b>2.</b>	<b>DENTAL MEDICINE</b>	<b>Dental Medicine (Romanian)</b>	<b>6 years</b>	<b>15</b>	<b>6000</b>
		<b>Dental Medicine (English)</b>	<b>6 years</b>	<b>10</b>	<b>6000</b>
		<b>Dental technicians (Romanian)</b>	<b>3 years</b>	<b>2</b>	<b>5500</b>

3.	PHARMACY	Pharmacy (French)	5 years	60	5000
		Pharmacy (Romanian)	5 years	10	5000

**Any information regarding all the fees, payments/reimbursements of the tuition fee can be obtained from the accountant of the International Office, Mrs. Bianca Fara**  
[contab@umft.ro](mailto:contab@umft.ro)

### **III. SCHEDULE OF THE PRE-REGISTRATION AND REGISTRATION:**

The schedule of pre-registration and registration may change depending on the subsequent provisions of the Romanian Ministry of National Education.

- **6 March 2017** - opening of the pre-registration period, when candidates may start submitting their files;
- **14 July 2017** - the deadline for receiving pre-registration files (**FILES RECEIVED AFTER THAT DATE WILL NOT BE PROCESSED**);
- **17 July 2017 – 21 July 2017** – the selection of the candidates, based on the selection criteria;
- **24 July 2017** – the **PROVISIONAL** results of the selection will be posted at the International Office and on the website of the university [www.umft.eu](http://www.umft.eu) ;
- **25 July 2017 – 26 July 2017** - The candidates who have been provisionally ADMITTED have to confirm their place by e-mail ([relint@umft.ro](mailto:relint@umft.ro)). **The confirmation of the place must be accompanied by the proof (scanned copy) of a wire transfer for the sum of 200 Euro (confirmation fee – NON REFUNDABLE). If candidates fail to confirm their places or to pay the confirmation fee within the established deadline, they will automatically lose their place, and the place will be redistributed to the following candidate on the reserve list in the strict order in which they appear on the list.**
- **18 September 2017** – the beginning of the enrollment period for first-year students; **The enrollment of the candidates is conditioned by having received a valid Letter of Acceptance to Studies issued by the Romanian Ministry of National Education and by the payment of the tuition fee in full. THE TUITION FEE**

**HAS TO BE PAID IN FULL PRIOR TO REGISTRATION AND IT CANNOT BE PAID IN INSTALLMENTS.**

- **15<sup>th</sup> November 2017** – the deadline for the enrollment of first-year students.

## **IMPORTANT:**

1. If, after the classification of the candidates, the last place will be occupied by several candidates with the same number of points, they will be differentiated using the following additional criteria:
  - a. Their biology average, obtained in high-school;
  - b. Their chemistry average, obtained in high-school.
2. The list with the admitted candidates is a **PROVISIONAL** one; a candidate's final admission depends on whether they have already obtained the Letter of Acceptance to Studies from the Romanian Ministry of National Education and have paid the tuition fee in full. The candidates who do not obtain a Letter of Acceptance from the Romanian Ministry of National Education **CAN NOT ENROLL**, even if they are on the provisional list of accepted candidates.

## **IV. DOCUMENTS FOR PRE-REGISTRATION**

1. **Online application form** – filled in, printed and signed by the candidate ([the form can be accessed here](#));
2. **Personal data form** (download the form from the Download section);
3. **Application form for a Letter of acceptance** (download the form from the Download section) – **3 copies**;
4. **High-school/equivalent diploma and final transcript of the high-school/equivalent diploma** - 2 certified copies and 1 photocopy (xerox or scan) **IN THE OFFICIAL LANGUAGE OF THE COUNTRY THE DOCUMENT HAS BEEN ISSUED IN** and 2 certified translations into Romanian (bearing the stamp of the **Foreign Ministry** and the **Romanian Embassy** in the country the diploma was issued in/ certified by a notary public/ bearing the **Hague Apostille** – see below the provisions regarding the Hague Apostille);
5. **Graduation Certificate** - 2 certified copies and 1 photocopy (xerox or scan) **IN THE OFFICIAL LANGUAGE OF THE COUNTRY THE DOCUMENT HAS BEEN ISSUED IN** and 2 certified translations into Romanian, for the candidates who graduate in 2017, (bearing the stamp of the **Foreign Ministry** and the **Romanian Embassy** in the country the certificate

was issued in / certified by a notary public/ bearing the **Hague Apostille** – see below the provisions regarding the Hague Apostille);

6. **High-school transcripts of records for ALL HIGH-SCHOOL YEARS - 2** certified copies and 1 photocopy (xerox or scan) **IN THE OFFICIAL LANGUAGE OF THE COUNTRY THE DOCUMENT HAS BEEN ISSUED IN** and **2** certified translations into Romanian (bearing the stamp of the **Foreign Ministry** and the **Romanian Embassy** in the country the diploma was issued in / certified by a notary public / bearing the Hague Apostille – see below the provisions regarding the Hague Apostille);
7. **Birth certificate/Equivalent** – **2** notarised copies and 1 photocopy (xerox or scan), **2** notarised translations into Romanian;
8. **Marriage licence** - 2 notarised copies and 2 notarised translations into Romanian (if applicable);
9. **Passport** (valid for at least 6 months from the beginning of the academic year – 18 September 2017) - 2 notarized copies;
10. **The document attesting the candidate’s permanent residence in a foreign country** - 2 notarized copies and two certified translations into Romanian;
11. **6 Photographs** (passport size);
12. **Health Certificate**, original and notarized copy. If the health certificate has been issued in other languages than Romanian, English, French, then it has to be translated as well. The health certificate should state that:
  - the candidate has been immunized for B Hepatitis
  - the candidate suffers / does not suffer from chronic disorders
  - the candidate is mentally and physically fit to pursue medical higher education
  - the candidate does not suffer from any disorder that is incompatible with his/her future profession
13. **International language certificate** (for English and French, see the list of accepted language certificates, chapter VI) /**Preparatory year certificate** (for Romanian) – notarized copy and simple copy (xerox or scan);
14. **Affidavit for Romanian citizens residing in a third country** (certified by a notary public) who wish to study as self-supported fee-based students stating that they choose and agree to study as self-supported fee-based students;
15. **Candidates who graduate high-school in 2017** and who haven’t received their high-school/equivalent diploma by the start of the enrollment period, have to submit an **affidavit** stating (certified by a notary public) that they will submit the original diploma (together with 2

certified copies and 2 certified translations into Romanian) until a certain date (the date is established depending on the country which issued the document, but it cannot exceed the beginning of the next academic year);

16. **2 cardboard folders;**

17. Proof of payment of the processing fee of **150 Euro (non-refundable)**, paid into the following bank account:

**Name of the bank: BANCA TRANSILVANIA, AGENTIA BEGA TIMISOARA**

**Address: Str. Augustin Pacha nr. 1, Timisoara, Romania**

**IBAN: RO53BTRL03604202A6896600**

**SWIFT: BTRLRO22TMA**

**BENEFICIARY: UNIVERSITATEA DE MEDICINA SI FARMACIE "VICTOR BABES"  
DIN TIMISOARA**

**THE COMPLETE AND CORRECT NAME OF THE CANDIDATE.**

The requested documents have to be sent **by post to:**

**Mrs. Agnes Balint**

**Head of the International Office**

**Victor Babes University of Medicine and Pharmacy, Timisoara**

**P-ta E. Murgu 2**

**300041 Timisoara, Romania**

**Tel: +40 256 434418**

**Fax: +40 256 220482**

**e-mail: [relint@umft.ro](mailto:relint@umft.ro)**

## **IMPORTANT**

- 1. CANDIDATES ARE REQUESTED TO MAKE SURE THERE ARE NO INCONSISTENCIES IN THE WAY THEIR NAMES ARE SPELLED IN THEIR VARIOUS DOCUMENTS. ALL THEIR DOCUMENTS HAVE TO BEAR EXACTLY THE SAME SURNAME AND FIRST NAME(S). THE FILES CONTAINING ANY INCONSISTENCIES IN THE SPELLING OF THE CANDIDATES' NAMES WILL BE AUTOMATICALLY REJECTED.**
- 2. THE UNIVERSITY DOES NOT ACCEPT FAXED, SCANNED, E-MAILED DOCUMENTS OR INCOMPLETE FILES. AUTHENTICATED COPIES HAVE**

**TO BEAR THE ORIGINAL SIGNATURE AND STAMP OF THE PERSON / INSTITUTION WHO CARRIED OUT THE AUTHENTICATION.**

**3. APPLICANTS MUST SUBMIT THE ORIGINAL STUDY DOCUMENTS UPON ENROLLMENT. THE ORIGINAL STUDY DOCUMENTS REMAIN AT THE FACULTY THROUGHOUT THE STUDENT'S ENTIRE SCHOOLING PERIOD (according to the requirements of Romanian legislation).**

**4. THE UNIVERSITY DOES NOT HAVE ANY AGREEMENT OF COOPERATION OR REPRESENTATION WITH AGENCIES WHICH MEDIATE STUDENT APPLICATIONS.**

**5. CANDIDATES HAVE THE OBLIGATION TO SUBMIT ONLY DOCUMENTS REQUESTED IN THE LIST OF DOCUMENTS FOR PRE-REGISTRATION (CHAPTER IV). ALL OTHER DOCUMENTS (CV, LETTER OF RECOMMENDATION, LETTER OF MOTIVATION, PROOF OF EXTRACURRICULAR ACTIVITIES, ETC.) WILL BE DISREGARDED.**

**6. THE CHOICE OF A CANDIDATE REGARDING THE SELECTED STUDY PROGRAM CANNOT BE SUBSEQUENTLY CHANGED ONCE THE PRE-REGISTRATION DOCUMENTS HAVE BEEN SUBMITTED.**

## **V. THE HAGUE APOSTILLE**

The apostille is a stamp or printed form consisting of 10 numbered standard fields which certifies the signature (and the capacity of who placed it) and correctness of the seal/stamp on the document which must be certified.

Apostilles are affixed by *Competent Authorities* designated by the government of a state which is party to the convention.

**STUDY DOCUMENTS ISSUED BY STATES THAT ARE NOT SIGNATORIES OF THE HAGUE APOSTILLE CONVENTION MUST BE CERTIFIED BY (documents that do not have those certifications will be rejected):**

**A. THE MINISTRY OF FOREIGN AFFAIRS OF THE COUNTRY WHERE THE RESPECTIVE DOCUMENT WAS ISSUED**

**AND**

**B. THE ROMANIAN CONSULATE/EMBASSY IN THE RESPECTIVE COUNTRY.**

**The following countries need the Hague Apostille on their study documents:**

Albania, Andorra, Antigua and Barbuda, Argentina, Armenia, Australia, Azerbaijan, Bahamas, Barbados, Belize, Belarus, Bosnia-Herzegovina, Botswana, Brunei, Cape Verde, Cyprus, People's Republic of China, Colombia, Cook Islands, the Republic of Korea, the Dominican Community, the Dominican Republic, Ecuador, El Salvador, Fiji, Georgia, Greece, Grenada, Honduras, India, Israel, Italy, Japan, Kazakhstan, Lithuania, Lesotho, Liberia, Lichtenstein, F.Y.R. Macedonia, Malawi, Malta, Marshal Islands, Mauritius, Mexico, Moldova, Monaco, Mongolia, Montenegro, Morocco, Namibia, Niue, New Zealand, Panama, Peru, Portugal, Romania, The Russian Federation, St. Kitts and Nevis, St. Lucia, St. Vincent & Grenadine, Samoa, San Marino, Sao Tome & Principe, Seychelles, South Africa, Spain, Surinam, Swaziland, Tonga, Trinidad Tobago, Turkey, the U. S. A., Vanuatu, Venezuela.

For more information about the Hague Apostille, please access:

[http://www.mai.gov.ro/Info\\_Apostila/State%20semnatare.html](http://www.mai.gov.ro/Info_Apostila/State%20semnatare.html)

<https://www.hcch.net/en/instruments/conventions/status-table/?cid=41>

## **VI. LANGUAGE REQUIREMENTS**

- a. Candidates who wish to study in Romanian and who can formally prove that they have studied for a period of **4 consecutive years IN Romanian** are exempt from the language test or the preparatory year.
- b. Candidates wishing to study in English or French **HAVE TO** take a language test organized by the language department of our university, test that will be marked with "PASSED" or "FAILED";



- c. Candidates applying for the Romanian language study program need a language certificate issued by the West University or by another university accredited by the Romanian Ministry of National Education to organize a preparatory year;
- d. **The following candidates will NOT be required to take a language test, provided they present justifying documents** (notarized copy):
- Candidates originating from countries where the official language is the same with the language of the study program they've applied for (for candidates applying for the English and French study programs)
  - Candidates who graduated the courses of the preparatory year (for those wishing to study in Romanian)
  - Candidates who studied and graduated from high school in the language of study, regardless of their nationality or country of origin
  - Candidates awarded international high-school diplomas (IBDP / International Baccalaureate Diploma Programme in the language of study; EB / European Baccalaureate Diploma; IGCE - International General Certificate of Education, GCE / General Certificate of Education – Advanced Level ) in the same language as the language of study
  - Candidates awarded a B2 (or higher) international language certificate for the language of study, according to the table below:

<b>Language of Study</b>	<b>Accepted language certificates (minimum B2)</b>
<b>English</b>	Cambridge ESOL certificates: - FCE / First Certificate in English - CAE / Cambridge Advanced in English - CPE / Cambridge Proficiency in English Certificates issued by Michigan University: - ECCE / Examination for the Certificate of Competency in English - ECPE / Examination for the Certificate of Proficiency in English IELTS certificate: - scored at least 6 / „competent user” TOEFL certificates: - TOEFL iBT (with at least these scores: 21 for listening, 22 for reading, 23 for speaking, 21 for writing) - TOEFL ITP (with at least the following scores: 54 for listening, 53 for speaking, 56 for writing) - TOEIC (with at least these scores: 400 for listening, 385 for reading, 160 for speaking, 150 for writing)
<b>French</b>	DELF DALF TCF

- **CANDIDATES WHO HAVE A LANGUAGE CERTIFICATE ACCORDING TO THE TABLE ABOVE ARE REQUESTED TO SUBMIT IT IN NOTARIZED COPY TOGETHER WITH THEIR PRE-REGISTRATION DOCUMENTS.**
- **ALL LANGUAGE CERTIFICATES HAVE TO BE ENDORSED BY THE LANGUAGE DEPARTMENT OF OUR UNIVERSITY.**
- **WE WILL TAKE INTO ACCOUNT A LANGUAGE CERTIFICATE ONLY IF THE LANGUAGE THE CERTIFICATE HAS BEEN ISSUED FOR CORRESPONDS TO THE STUDY PROGRAM CHOSEN BY THE CANDIDATE.**
- **THE LANGUAGE REQUIREMENTS LISTED ABOVE ALSO APPLY TO CANDIDATES WHO WISH TO TRANSFER FROM ANOTHER UNIVERSITY.**

## **VII. FEES**

1. Tuition fees are established in euro.
2. The amount of the tuition fees does not change during the academic year.
3. The amount of the tuition fees remains the same during the entire study period, except for the cases where the respective period has been exceeded.

Regardless of the amount of the tuition fee, all foreign citizens who wish to enroll in the self-supported fee-based form must pay the fee **IN FULL, BY BANK TRANSFER, PRIOR TO ENROLLMENT**. The money has to be transferred into the account below and **the bank commissions are supported by the candidate**:

**Name of the bank: BANCA TRANSILVANIA, AGENTIA BEGA TIMISOARA**

**Address: Str. Augustin Pacha nr. 1, Timisoara, Romania**

**IBAN: RO53BTRL03604202A6896600**

**SWIFT: BTRLRO22TMA**

**BENEFICIARY: UNIVERSITATEA DE MEDICINA SI FARMACIE "VICTOR BABES"  
DIN TIMISOARA**

**THE COMPLETE AND CORRECT NAME OF THE CANDIDATE.**

**THE FOLLOWING COMPLEMENTARY FEES ARE ALSO APPLICABLE TO ALL CANDIDATES:**

1. Processing fee – 150 euro (**non-refundable**)
2. Language test fee, for the tests taken in our university – 50 euro
3. Confirmation fee – 200 euro (**non-refundable**)

4. Enrollment fee of 100 Lei, paid directly at the university financial office, upon registration.

**THE PAYMENT OF THE TUITION FEE IN FULL IS A PREREQUISITE FOR THE OFFICIAL ENROLLMENT OF AN ADMITTED CANDIDATE. WHEN REGISTERING, ADMITTED CANDIDATES HAVE TO ENCLOSE THE ORIGINAL PROOF OF PAYMENT (BANK STATEMENT) FOR THE WHOLE TUITION FEE.**

## **VIII. SPECIFICATIONS FOR CANDIDATES WHO GRADUATE FROM THE PREPARATORY YEAR**

**CANDIDATES WHO GRADUATE FROM THE PREPARATORY YEAR ARE SUBJECT TO ALL THE REQUIREMENTS OF THE PRESENT METHODOLOGY,**

**CONCERNING:**

- **DEADLINES**
- **THE SELECTION OF THE CANDIDATES, BASED ON THE SELECTION CRITERIA**
- **THE NUMBER OF AVAILABLE PLACES FOR EACH STUDY PROGRAM**
- **FEES**
- **THE DOCUMENTS CONTAINED IN THE PRE-REGISTRATION AND REGISTRATION FILE**

## **IX. WHO CAN ENROLL**

Candidates belonging to third countries may enroll as self-supported fee-based in **study programs** taught in Romanian or in a foreign language provided they fulfill **ALL** the conditions listed below:

- a. Citizens of third countries who, after the selection process, have been declared provisionally “ADMITTED” according to the **selection criteria set by the university** (see the document entitled “Selection criteria” in “Documents to download”), and taking into account the number of available places/study program. The list of candidates admitted following the selection of the files is a

**PROVISIONAL** one. The **FINAL** list of the admitted candidates will be posted on our website after they have obtained a Letter of Acceptance from the Romanian Ministry of National Education and after the enrollment dead-line. The Letters of Acceptance will be sent to the candidates, by e-mail, to the e-mail address used by the candidates for the confirmation of their place.

- b. Citizens of third countries who, after having been selected by the university, obtain a valid **Letter of Acceptance to studies issued by the Romanian Ministry of National Education.**
- c. Citizens of third countries who have obtained a valid student visa (D – SD) from the Romanian Embassy/Consulate in their country of origin – if applicable.
- d. Citizens of third countries who fulfill the language requirements as specified in Chapter VI.
- e. Citizens of third countries who confirmed their place within the deadlines and under the conditions stipulated in the present Methodology.
- f. Citizens of third countries who paid, in full, all the fees stipulated in the present Methodology (the processing fee, the confirmation fee, the tuition fee, the enrollment fee, as specified in Chapter VII - FEES) within the stipulated deadlines.