



**ADMISSION AND ENROLLMENT OF CITIZENS OF THE EUROPEAN UNION, THE
EUROPEAN ECONOMIC AREA (EEA) AND THE SWISS CONFEDERATION TO STUDY
PROGRAMS TAUGHT IN IN A FOREIGN LANGUAGE
ACADEMIC YEAR 2018 - 2019
(JULY 2018)**

I. GENERAL PROVISIONS

- I. 1.** The current admission requirements are applicable to candidates from the European Union, the European Economic Area and the Swiss Confederation who wish to apply for the English/French study programs, as self-supported fee-based students.
- I. 2.** The candidates from the European Union, the European Economic Area and the Swiss Confederation who wish to apply for the Romanian study program, are subject to the same laws applicable to Romanian citizens, including the financial conditions.
- I. 3.** The present admission requirements represent the only official document regulating the admission process for European and foreign students who wish to apply for undergraduate studies in the Victor Babeș University of Medicine and Pharmacy, Timisoara. The document can be amended by any subsequent legal provisions.
- I. 4.** Any reference that may appear in certain publications or that may be communicated through unofficial channels cannot replace the official regulations and, consequently, does not in any way, involve the university.
- I. 5.** The Administrative Board has the right to make the present requirements compatible with imperative legal documents issued until the date of the entrance exam.
- I. 6.** Candidates have the obligation to be up to date with all the possible changes and act consequently.
- I. 7.** Any communication between the university and the candidates registered for the entrance exam takes place in writing, in electronic or hard-copy form.

II. WHO CAN APPLY

- II. 1.** The following candidates are eligible to participate in the entrance exam for a place at the study programs in English/French:
- a.** Citizens of the European Union (EU)/the European Economic Area (EEA)/the Swiss Confederation (CH) who have a valid high-school/equivalent diploma regardless the year when they graduated from high-school (cf. Art. 9 Order of the Ministry of National Education and Research 6102/15.12.2016 with the subsequent amendments)
- b.** Romanian citizens with a Romanian high-school/equivalent diploma may apply for a place in the fee-based form, provided they submit an affidavit specifying the following:
- That they agree to be enrolled in fee-based studies;
 - That they are aware and agree to the fact that their financial status remains unchanged during the entire schooling period and it can change only as a result of passing a new competitive entrance examination for the budgeted places, in the same conditions as the Romanian

citizens. If they pass the exam successfully, they will have to start their studies in the first year and only in the Romanian language study programs;

- c. Romanian citizens with a foreign high-school/equivalent diploma, provided their diploma has been validated by the National Centre for the Recognition and Validation of Diplomas (<https://www.cnred.edu.ro/en/equivalence-of-the-baccalaureate-diploma-obtained-abroad>) (Chapter VI – SPECIAL PROVISIONS), provided they submit an affidavit specifying the following:

- That they agree to be enrolled in fee-based studies;
- That they are aware and agree to the fact that their financial status remains unchanged during the entire schooling period and it can change only as a result of passing a new competitive entrance examination for the budgeted places, in the same conditions as the Romanian citizens. If they pass the competitive entrance examination successfully, they will have to start their studies in the first year and only in the Romanian language study programs.

III. STUDY PROGRAMS, NUMBER OF PLACES, TUITION FEES

III. 1. The above mentioned candidates may apply for the study program taught in English/French, according to the number of available places.

III. 2. The **number of available places/faculty/study program** and the tuition fees are shown in the table below:

No.	FACULTY	STUDY PROGRAM / LANGUAGE	LENGTH OF STUDIES	NUMBER OF PLACES	TUITION FEE /YEAR (EURO)
1.	MEDICINE	Medicine (English)	6 years	75	5000
		Medicine (French)	6 years	10	5000
2.	DENTAL MEDICINE	Dental Medicine (English)	6 years	20	6000

III. 3. The admitted candidates will be selected according to the selection criteria established by the university (Annex 4), according to the number of available places approved for each study program.

IV. SCHEDULE OF THE REGISTRATION:

- **12.03.2018 – 13.07.2018** – filling-in and submitting the online registration form available at admission.umft.org, without exceeding the deadline for registration; <http://admission.umft.org/>; the registration of the candidates; candidates submit their files to the International Office; the files are checked and validated by the International Office (if they are complete);

- **16.07.2018 – 18.07.2018** – assessment of the files by the admission committee based on the own selection criteria established by the university;

- **18.07.2018** – the *provisional* results for all study programs are published on the website www.umft.ro and admission.umft.org and at the International Office;
- **19.07.2018** – failed candidates may submit appeals to the Central admission committee; the appeals have to be submitted by e-mail to the address relint@umft.ro until 12 a. m. (local Romanian time);
- **20.07.2018** – the Central admission committee will re-analyze the appeals of the candidates who have submitted an appeal and will make a decision; after the appeals, the **PROVISIONAL** results of the selection will be posted at the International Department and on the website of the university www.umft.ro ;
- **19.07.2018 – 23.07.2018** – The first round of confirmations: The candidates who have been provisionally ADMITTED have to confirm their place by e-mail to relint@umft.ro or another e-mail address specifically designed for the confirmation fees. **The confirmation of the place must be accompanied by the proof (scanned copy) of a wire transfer for the sum of 200 Euro (confirmation fee – NON REFUNDABLE);**
- **24.07.2018** – the financial department checks the payment of the confirmation fee ;
- **25.07.2018.** – the provisional results after the first round of confirmations will be posted on the web site of the university;
- **25.07.2018 - 26.07. 2018** - the second round of confirmations (candidates who have been initially rejected) sent by e-mail to admission@umft.ro ;
- **27. 07.2018** – posting on the website the provisional results after the second round of confirmations;
- **03–14.09.2018** – payment of the tuition fee (candidates have to pay the entire tuition fee in a single installment);
- **17.09.2018 – 09. 10.2018** – the candidates will have to take a language test; the beginning of the provisional enrollment period for first-year students. **The enrollment of the candidates is conditioned by having received the validation of their high-school diploma by the Romanian Ministry of National Education, by having passed the language test and by the payment of the tuition fee in full. THE TUITION FEE HAS TO BE PAID IN FULL PRIOR TO REGISTRATION AND IT CANNOT BE PAID IN INSTALLMENTS;**
- **17.10.2018** – the deadline for the enrollment of first-year students.

V. DOCUMENTS FOR REGISTRATION

V. 1. The registration file has to contain the following documents:

- a) Online application form** – filled in, printed and signed by the candidate (the form can be accessed on the page admission.umft.org);– Annex 1; <http://admission.umft.org/>
- b) Personal data form** (download the form from the Download section); – Annex 2;
- c) Application form** for the recognition and validation of the high-school/equivalent diploma (download the form from the Download section) – 2 copies; (Annex 3);
- d) High-school/equivalent diploma** - 2 certified copies and 1 photocopy (xerox or scan) **IN THE OFFICIAL LANGUAGE OF THE COUNTRY THE DOCUMENT HAS BEEN ISSUED IN** and 2 certified/authenticated translations into Romanian (for special provisions regarding the Hague Apostille or other authentications of diplomas issued in certain countries, please see **chapter VIII** "The Hague Apostille And Other Authentications");

e) **Final transcript/results of the high-school diploma/equivalent**- 2 certified copies and 1 photocopy (photocopy or scan) **IN THE OFFICIAL LANGUAGE OF THE COUNTRY THE DOCUMENT HAS BEEN ISSUED IN** and 2 certified/authenticated translations into Romanian (for special provisions regarding the Hague Apostille or other authentications of diplomas issued in certain countries, please see **chapter VIII** "The Hague Apostille And Other Authentications");

f) **Graduation Certificate** - 2 certified copies and 1 photocopy (photocopy or scan) **IN THE OFFICIAL LANGUAGE OF THE COUNTRY THE DOCUMENT HAS BEEN ISSUED IN** and 2 certified/authenticated translations into Romanian, for the candidates who graduate in 2018, (for special provisions regarding the Hague Apostille or other authentications of certificates issued in certain countries, please see **chapter VIII** "The Hague Apostille And Other Authentications");

g) **Graduation certificate of the high-school national exams in Greece (Panellinies Exetaseis)** – 2 certified copies and 2 certified/authenticated translations into Romanian (for special provisions regarding the Hague Apostille or other authentications of diplomas issued in certain countries, please see **chapter VIII** "The Hague Apostille And Other Authentications") – for candidates who graduated from high-school in Greece;

h) **High-school transcripts of records for ALL HIGH-SCHOOL YEARS** (even if the academic results from the last two years can also be found in the diploma) - 2 certified copies and 1 photocopy (photocopy or scan) **IN THE OFFICIAL LANGUAGE OF THE COUNTRY THE DOCUMENT HAS BEEN ISSUED IN** and 2 certified/authenticated translations into Romanian of the (for special provisions regarding the Hague Apostille or other authentications of study documents issued in certain countries, please see **chapter VIII** "The Hague Apostille and Other Authentications");

i) **Birth certificate/Equivalent** – 2 certified copies and 1 photocopy (photocopy or scan), 2 certified/authenticated translations into Romanian;

j) **Marriage licence** - 2 certified copies and 2 certified/authenticated translations into Romanian (if applicable);

k) **Identity card/passport** - 2 photocopies;

l) **Official documents, accompanied by certified copies, reflecting the correspondence of the candidate's family name and first name as it appears in various documents (birth certificate, ID/passport, study documents)** – where applicable;

m) **6 Photographs** (passport size);

n) **Health Certificate**, original and certified copy. If the health certificate has been issued in a language other than Romanian, then it has to be translated into Romanian. The health certificate should state that:

- the candidate has been immunized for B Hepatitis
- the candidate suffers / does not suffer from chronic disorders
- the candidate is mentally and physically fit to pursue medical higher education
- the candidate does not suffer from any disorder that is incompatible with his/her future profession

o) **International language certificate according to the requirements specified in chapter IX** (for those who already have such a certificate) – certified copy and simple copy (photocopy or scan);

p) **Affidavit for Romanian citizens** (certified by a notary) who wish to enroll in a study program as fee-based students, stating that they choose and agree to study as fee-based students;

q) Candidates who graduate high-school in 2018 and who haven't received their high-school/equivalent diploma until the start of the enrollment period, have to submit an **affidavit** stating that, in case they are admitted, they will submit the original diploma (together with notarized copies and translations) until a certain date (the date is established depending on the country where the diploma was issued, but it cannot be later than the start of the next academic year);

r) **2 cardboard folders;**

s) For **Italian citizens**, the registration documents should contain an **official document which reflects the full names of the parents** (certified copy and certified/authenticated translation into Romanian);

t) **Proof of payment of the processing fee of 150 Euro (non-refundable)**, paid into the following bank account:

Name of the bank: BANCA TRANSILVANIA, AGENTIA BEGA TIMISOARA

Address: Str. Augustin Pacha nr. 1, Timisoara, Romania

IBAN: RO53BTRL03604202A6896600

SWIFT: BTRLRO22TMA

**BENEFICIARY: UNIVERSITATEA DE MEDICINA SI FARMACIE "VICTOR BABES"
DIN TIMISOARA**

COMPLETE AND CORRECT NAME OF THE CANDIDATE.....

PROCESSING FEE

V. 2. The documents listed under V.1 can be submitted either in person or through someone having power of attorney at the International Office, or they can be sent by registered mail to the address below:

Agnes Balint

Şef Birou Relații Internaționale

Universitatea de Medicină și Farmacie "Victor Babeș" din Timișoara

P-ta E. Murgu 2

300041 Timisoara, Romania

Tel: +40 256 434418

Fax: +40 256 220482

E-mail: relint@umft.ro

VI. SPECIAL PROVISIONS

VI. 1. Candidates are requested to make sure there are no inconsistencies in the way their names are spelled in their various documents. All their documents have to bear exactly the same surname and first name(s). The files containing any inconsistencies in the spelling of the candidates' names will be automatically rejected.

VI. 2. The university does not accept faxed, scanned, e-mailed documents or incomplete files. Authenticated copies have to bear the original signature and stamp of the person/institution who carried out the authentication.

VI. 3. Applicants must submit the original study documents upon enrollment. The original study documents remain at the faculty throughout the student's entire schooling period (according to the requirements of Romanian legislation).

VI. 4. The university does not have any agreement of cooperation or representation with agencies which mediate student applications

VI. 5. Candidates have the obligation to submit only documents requested in the list of documents for registration (Chapter V). All other documents (cv, letter of recommendation, letter of motivation, proof of extracurricular activities, etc.) will be disregarded.

VI. 6. Candidates can apply for a single study program within a single faculty (Medicine, Dental Medicine, Pharmacy); their option cannot be changed after the registration period closed.

VI. 7. Incomplete files or files that have been completed after the registration period has ended (13.07.2018) will not be processed further and will be rejected.

VI. 8. Any files or additional documents submitted after 13. 07. 2018 will be rejected without being further processed.

VII. RECOGNITION AND VALIDATION OF DIPLOMAS

VII. 1. Candidates from EU countries, the Swiss Confederation or the EEA should have their study documents endorsed by the National Centre for the Recognition and Validation of Diplomas (CNRED www.cnred.edu.ro) **PRIOR** to registration in the academic year 2018 - 2019. The International Office of the university forwards the documents to the National Centre for the Recognition and Validation of Diplomas (apart from those cases which fall under special provisions of the CNRED).

VII. 2. For more information about the process of validation of diplomas, the necessity of submitting additional documents if requested by the CNRED, access the site of the National Centre for the Recognition and Validation of Diplomas: <http://cnred.edu.ro/en/>.

VII. 3. Romanian citizens having a foreign high-school diploma are required to access the site of the CNRED in order to get comprehensive information about the recognition and validation of their diplomas: <https://www.cnred.edu.ro/ro/echivalare-diplome-de-bacalaureat-obtinate-in-strainatate> .

VIII. THE HAGUE APOSTILLE AND OTHER AUTHENTICATIONS

VIII. 1. The apostille is a stamp or printed form consisting of 10 numbered standard fields which certifies the signature (and the capacity of who placed it) and correctness of the seal/stamp on the document which must be certified.

VIII. 2. Apostilles are affixed by *Competent Authorities* designated by the government of a state which is party to the convention.

VIII. 3. The Hague Apostille is requested for diplomas from countries which are parties to the Hague Apostille, issued by the competent authorities in the issuing countries. The Hague Apostille is obligatory for diplomas from Italy, Greece, Spain, Portugal and Cyprus, the remaining European countries being excepted.

VIII. 4. Diplomas issued in countries which are not parties to the Hague Apostille shall be authenticated or accompanied by an authentication certificate from by the competent authorities in the issuing countries. Legalization/authentication is done by the Ministry of Foreign Affairs from the issuing country and the Embassy/Consular office of Romania in the issuing country **AND** by the Ministry of Foreign Affairs in the issuing country and the issuing country's Embassy/Consular office in Romania; for countries where Romania does not have a diplomatic mission or countries which do not

have diplomatic missions in Romania, the study documents shall be legalized by the Ministry of Education and the Ministry of Foreign Affairs from the issuing country.

VIII. 5. Legalization/authentication exemption is allowed under the law of an international treaty to which Romania is party or on a reciprocity basis.

VIII. 6. For more information about the Hague Apostille and authentication of study documents, please access:

- <https://www.cnred.edu.ro/ro/recunoastere-studii-cetateni-europeni-admitere-licenta-in-Romania>
- <https://www.cnred.edu.ro/ro/lista-statelor-pentru-care-se-solicit%C4%83-apostilarea-sau-supralegalizarea>

IX. LANGUAGE REQUIREMENTS

IX. 1. The provisionally admitted candidates wishing to study in English or French **HAVE TO** take a language test organized by the language department of our university, test that will be marked with “PASSED” or “FAILED”. The exam consists in a written and an oral test and will be taken at 10 a.m. on the following dates: **18.09.2018, 28.09.2018, 02.10.2018 and 09.10.2018**. The language tests will be scheduled by the International Office. In order to be scheduled for the language test, candidates have to send an e-mail to international@umft.ro together with a copy of the wire transfer of 50 euros (language test fee)

Name of the bank: BANCA TRANSILVANIA, AGENTIA BEGA TIMISOARA

Address: Str. Augustin Pacha nr. 1, Timisoara, Romania

IBAN: RO53BTRL03604202A6896600

SWIFT: BTRLRO22TMA

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DIN TIMISOARA**

COMPLETE AND CORRECT NAME OF THE CANDIDATE.....

LANGUAGE TEST FEE

IX. 2. Each candidate can sit for the language test no more than **TWICE**, provided they have paid the language test fee for each exam separately, and without exceeding the deadline for enrollment specified in the present methodology.

IX. 3. Passing the language test is an eliminatory and obligatory condition for the final enrollment of the candidates.

IX. 4. The following candidates will **NOT** be required to take a language test, provided they present **justifying documents** (certified copy):

- Candidates originating from countries where the official language is the same with the language of the study program they’ve applied for (for candidates applying for the English and French study programs), and who can prove with official documents (high school, university, secondary school) that they completed their studies **IN** the respective language.

- Candidates who studied and graduated from high school in the language of study, regardless of their nationality or country of origin, and who can prove with official documents (high school, university, secondary school) that they completed their studies **IN** the respective language.

- Candidates awarded international high-school diplomas (IBDP / International Baccalaureate Diploma Programme in the language of study; EB / European Baccalaureate Diploma; IGCE - International General Certificate of Education, GCE / General Certificate of Education – Advanced Level) in the same language as the language of study.

- Candidates awarded a **B2 (or higher)** international language certificate for the language of study, according to the table below:

Language of Study	Accepted language certificates (minimum B2)
English	Cambridge ESOL certificates: - FCE / First Certificate in English - CAE / Cambridge Advanced in English - CPE / Cambridge Proficiency in English Certificates issued by Michigan University: - ECCE / Examination for the Certificate of Competency in English - ECPE / Examination for the Certificate of Proficiency in English IELTS certificate: - scored at least 6 / „competent user” - Pearson LCCI Certificate in ESOL International TOEFL certificates: - TOEFL iBT (with at least the following scores: 21 for listening, 22 for reading, 23 for speaking, 21 for writing) - TOEIC (with at least the following scores: 400 for listening, 385 for reading, 160 for speaking, 150 for writing)
French	DELF DALF TCF

IX. 5. Candidates who have a language certificate according to the table above are requested to submit it in certified copy together with their registration documents, together with the registration documents, in the period established by the present admission requirements.

IX. 6. All international language certificates have to be endorsed by the language department of our university.

IX. 7. We will take into account only the language certificates listed in the table above, and only if the language the certificate has been issued for corresponds to the study program chosen by the candidate.

IX. 8. The language requirements listed above also apply to candidates who wish to transfer from another university.

X. THE ENTRANCE EXAM AND THE RESULTS

X. 1. For undergraduate programs taught in a foreign language (300-360 ECTS) the entrance exam will consist in the selection of the candidates based on the approved selection criteria.

X. 2. The admission of the candidates will be based on the number of points obtained by each candidate, observing the own **selection criteria** set by the university (Annex 4A and 4B), in descending order, according to the number of available places/study program.

X. 3. The admission committee will only validate and consequently grant points for those activities that can be supported by official documents (certified copies).

X. 4. If, after the classification of the candidates, the last place will be occupied by several candidates with the same number of points, they will be differentiated using the following additional criteria:

- a. **Their biology average, obtained in high-school;**
- b. **Their chemistry average, obtained in high-school.**
- c. **the overall average of all high-school years.**

X. 5. The selection criteria approved by the university will be posted at the International Office and on the university web site.

X. 6. The provisional results of the entrance exam for all the study programs, signed by the admission committee, will be made public on **18.07.2018; once all the files have been analyzed, the number of points obtained will be posted on our website www.umft.ro** or admission.umft.org and at the International Office.

X. 7. The lists contain the following information:

- The provisionally admitted candidates to self-supported fee-based studies, according to the number of available places, where applicable;
- The rejected candidates, where applicable.

X. 8. The final admission of the candidates depends on:

- the candidates' participation in the entrance exam and selection according to the selection criteria approved by the university, in the descending order of the number of points obtained;
- whether the candidates have obtained the validation of their high-school diploma by the CNRED;
- whether the candidates have passed the obligatory and eliminatory language test marked with „passed/failed” (where applicable);
- the payment of the tuition fee in full.

X. 9. After the final results have been made public, the university has the obligation to return unconditionally in maximum 48 hours the pre-registration documents submitted by the candidates who were rejected or have withdrawn. The documents can be returned only if the candidate has submitted an individual pre-formatted request to this end. No charges will be paid by the candidates who personally pick up their documents from the International Office. Candidates who wish to have their documents sent by post/courier have to bear the shipping fees.

X. 10. Files that do not contain original documents (high-school diploma/equivalent) and have not been picked up in the 48-hour interval will be discarded on 31 December 2019.

XI. SUBMITTING AND SOLVING APPEALS

XI. 1. Failed candidates may submit appeals to the Central admission committee; the appeals have to be submitted by e-mail to the address relint@umft.ro on 19. 07. 2018, until 12 a. m. (local Romanian time).

XI. 2. The International Office will register all appeals.

XI. 3. Appeals will be solved solely by the Central admission committee on 20. 07. 2018. The decisions of the committee will be made public by posting them at the International Office and on the site of the university www.umft.ro.

XI. 4. If there are differences in the number of points obtained by a candidate, the candidate will eventually receive the number of points given after the appeal, and that result is final.

XI. 5. Appeals that prove that the candidate is not familiar with the admission requirements will be rejected.

XI. 6. After the appeals, the list of provisionally admitted and rejected candidates for each study program will be made public.

XI. 7. Appeals cannot be submitted after the deadline mentioned above (XI. 1).

XII. CONFIRMATION OF THE PLACE OBTAINED AT THE ENTRANCE EXAM

Round I

XII. 1. The candidates who have been provisionally ADMITTED have to confirm their place by e-mail to admission@umft.ro **The confirmation of the place must be accompanied by the proof (scanned copy) of a wire transfer for the sum of 200 Euro (confirmation fee – NON REFUNDABLE)**

XII. 2. Candidates who fail to confirm their place and pay the confirmation fee within the established deadline (**19.07.2018 – 23.07.2018**) automatically lose their place.

XII. 3. On 25 July 2018 the university will make public the list of remaining places after the first round of confirmation.

Round II

XII. 4. During 25 July – 26 July 2018, the rejected candidates can apply for the available places left after the first round of confirmations. Candidates have to submit individual requests sent by e mail to admission@umft.ro, together with a scanned copy of the receipt.

XII. 5. If the number of applications exceeds the number of available places, the candidates will be differentiated based on the number of points obtained during the selection. The confirmation fee is not refundable if a candidate later gives up his/her place or if the number of confirmations exceeds the number of available places.

XII. 6. Rejected candidates who do not confirm their place in the second round of confirmations cannot apply for an available place.

XIII. FEES

XIII.1.Registration fees

- **Fees meant to cover the candidate's participation in the entrance exam to a study program in English/French:**

1. Processing fee – 150 euro (**non-refundable**) – paid by bank transfer
2. Language test fee, for the tests taken in our university – 50 euro – paid by bank transfer
3. Confirmation fee – 200 euro (**non-refundable**) – paid by bank transfer
4. Enrollment fee of 100 Lei, paid directly to the university financial office, before completing the registration.

XIII.2. Tuition fees

1. **Tuition fees are established in euro.**
2. **The amount of the tuition fees does not change during the academic year.**
3. **The amount of the tuition fees remains the same during the entire study period, except for the cases where the respective period has been exceeded.**

XIII.3. Regardless of the amount of the tuition fee, all foreign citizens who wish to enroll in the self-supported fee-based form must pay the fee **IN FULL, BY BANK TRANSFER, PRIOR TO**

ENROLLMENT, in the interval 3 – 14 September 2018. The money has to be transferred into the account below and **the bank commissions are supported by the candidate:**

Name of the bank: BANCA TRANSILVANIA, AGENTIA BEGA TIMISOARA

Address: Str. Augustin Pacha nr. 1, Timisoara, Romania

IBAN: RO53BTRL03604202A6896600

SWIFT: BTRLRO22TMA

BENEFICIARY: UNIVERSITATEA DE MEDICINA SI FARMACIE “VICTOR BABES”

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TUITION FEE

XIII.4 The payment of the tuition fee in full is a prerequisite for the official enrollment of an admitted candidate. Admitted candidates have to enclose the original proof of payment (bank statement) for the whole tuition fee.

XIII.5 If candidates fail to pay the tuition fee within the established deadline, they will automatically lose their place, and the place will be redistributed to the following candidate on the reserve list in the strict order in which they appear on the list (provided the candidate has paid the confirmation fee).

XIII.6 Available places are redistributed to the following candidates on the reserve list in the strict order in which they appear on the list, based on individual requests sent by e mail to **admission@umft.ro**. The candidates will be informed by e-mail about the result of their application. All the candidates in this situation have to pay the tuition fee within 2 work days since the moment they were notified about the redistributed place; candidates who fail to pay the tuition fees within this deadline will lose their place. The provisional enrollment of these candidates is conditioned by the payment of the tuition fee within the deadline established by the university and by having obtained the validation of their high-school diplomas by the relevant department in the Ministry of Education.

XIII.7 All information referring to any type of fees, payments/refunds can be obtained from the financial officer of the International Office, Mrs. Bianca Fara contab@umft.ro.

XIV. PROVISIONAL ENROLLMENT

XIV. 1. Candidates from the European Union (EU), the European Economic Area (EEA) and the Swiss Confederation (CH) may enroll provisionally in **study programs taught** in English/French provided they fulfill **ALL** the conditions listed below:

- a. After the selection process, they have been declared provisionally “ADMITTED” according to the **selection criteria set by the university**
- b. They have obtained the validation of their high-school/equivalent diploma by the National Centre for the Recognition and Validation of Diplomas.
- c. They fulfill the language requirements as specified in Chapter IX.
- d. They have confirmed their place within the deadlines and under the conditions stipulated in the present Methodology.
- e. They have paid, in full, all the fees stipulated in the present Methodology (the processing fee, the confirmation fee, the tuition fee, the enrollment fee, as specified in Chapter XIII - FEES) within the stipulated deadlines.
- f. Their medical certificate has been endorsed by the university physician.
- g. They have paid the enrollment fee of 100 lei at the financial office of the university.

XV. ANNEXES

Annex 1 – Online application form

Annex 2 – Personal data form

Annex 3 – Request for the validation of the high-school/equivalent diploma by the CNRED

Annex 4A and 4B – Own selection criteria established by the university

Annex. 5 – Form for the differentiation of EU/EEA/CH candidates who have obtained the same number of points after the selection

Annex 6 – Request for the withdrawal of the registration documents

**Rector,
Prof. univ. dr. Marius Raica**

President of the central admission committee,

Prof. Univ. Dr. Mirela Tomescu

Legal office,

C. j. dr. Codrina Mihaela Levai

Annex 1

ONLINE APPLICATION FORM

To be filled in by the candidates of the European Union, the European Economic Area and the Swiss Confederation

Nr. crt.	Fields	Subfields	Observation
Section I.1 – Personal information			
1	Family name at birth (the surname written in the birth certificate)		
2	Current family name, as it is written in the candidate's ID/passport (changed after marriage, adoption, on request, if applicable, according to the certifying document)		
3	First name/s		
3.1	First name/s as it is written in the candidate's ID/passport		
4	Father's complete surname and first name		
4.1	Father's initials		
5	Mother's complete surname and first name		
5.1.	Mother's initials		
5	Personal identification number/any other personal identification code or number		
6	Date of birth	Year	
		Month	
		Day	
7	Place of birth	Country of origin	
		County/District/Country	
		Place	
8	Gender	F/M	
9	Marital status	Married	
		Unmarried	
		Divorced/Widow(er)	
10	Special circumstances	Orphan (of one or both parents)/Raised in a foster	Where applicable

		home (orphanage)/Raised by single parent	
11	Citizenship	Romanian, residing in Romania/abroad	
		Other	
12	Nationality		
13	Permanent address (as it is written in the ID or passport)	Country	
		County/District/Country	
		Town/Village	
		Street, number, apartment	
14	ID/Passport	Series	
		Number	
		Issued by	
		Date of issue	
		Expires on	
15	Contact information of the candidate	Phone (including the country prefix)	
		E-mail	
16	Existing disabilities /Particular medical situation	To be filled in only by the candidates who are in this situation (supported by official documents)	
Section I.2. The candidate's educational background (high-school/college graduate)			
1	Pre-university studies (high-school/college). The name of the school	Country	
		Place	
		County/District	
		Profile/Field	
		Duration of studies	
		Year of graduation	
		Attendance (full-time/night school/partial attendance/distance education)	
2	Identification elements of the baccalaureate/high-school/equivalent diploma (or graduation certificate for the graduates of 2018)	Name of the diploma/graduation certificate	Introducerea in sistem a listei diplomelor de studii liceale recunoscute de MEN pentiu inscrierea cetitenilor străini la studii universitare de licență
		Series	(de introdus in program posibilitatea de a nu completa acest câmp

		Number	(de introdus in program posibilitatea de a nu completa acest câmp
		Issued by	
		Date of issue	
		Number of transcript of records accompanying the diploma/graduation certificate	(de introdus in program posibilitatea de a nu completa acest câmp
		The average obtained at the final graduation exam (high- school/college)	
		Other diplomas (to be filled in by the candidate in the language in which the document has been originally issued and in the language of the section for which the candidate has applied – English/French)	
Section I.3. Language requirements			
Skill/Comprehension of the language of the study program (English/French) supported by official documents			Se crează două casute cu da sau nu
If the answer is YES, the following information is necessary: International language certificate	Country		Introducerea in sistem a listei cu certificatelor internaționale de competența lingvistică acceptate de universitate
	County/District		
	Name of the issuing institution		
	Name of the document		
	Number		
	Series		
	Date of issue		
	Expires on		Where applicable
The level of language proficiency			B2, C1, C2
Section I.4. The candidate's option.			
	Faculty		You can choose ONLY ONE study program, as specified in the Admission requirements

	Study program		
--	---------------	--	--

The undersigned hereby declare the following.

Admitted candidates will confirm their place by e-mail sent to relint@umft.ro in the period 19 July 2018 - 23 July 2018. The confirmation of the place must be accompanied by the proof (scanned copy) of a wire transfer for the sum of 200 Euro (confirmation fee – NON REFUNDABLE). If candidates fail to confirm their places or to pay the confirmation fee within the established deadline, they will automatically lose their place.

In case of remaining places, there will be a second round of confirmations for the initially rejected candidates, in the period 25.07.2018-26.07.2018. These candidates have to submit individual requests by e-mail to relint@umft.ro or a pre-defined e-mail to confirm the place and by the proof (scanned copy) of a wire transfer for the sum of 200 Euro (confirmation fee – NON REFUNDABLE).

If the number of applications exceeds the number of places, the candidates will be differentiated by the number of points obtained at the selection criteria.

I have read and understood the information contained in the Admission Requirements 2018.

After the final results have been made public, the university has the obligation to return unconditionally in maximum 48 hours the pre-registration documents submitted by the candidates who were rejected or have withdrawn. The documents can be returned only if the candidate has submitted an individual pre-formatted request to this end. No charges will be paid by the candidates who personally pick up their documents from the International Office. Candidates who wish to have their documents sent by post/courier have to bear the shipping fees.

Files that do not contain original documents (high-school diploma/equivalent) and have not been picked up in the 48-hour interval will be discarded on 31 December 2019.

DATE _____

SIGNATURE OF THE CANDIDATE _____



Statut financiar _____
LoA _____
OMECTS _____
CNRED _____
OI _____
OPS _____

To be filled in by the International Office of the university

APPLICATION FORM

FAMILY NAME: _____

FIRST NAME: _____

PLACE AND DATE OF BIRTH: _____

FATHER'S NAME/OCCUPATION: _____

MOTHER'S NAME/OCCUPATION: _____

PASSPORT SERIES AND NUMBER: _____

PASSPORT ISSUED BY: _____ *ON:* _____

PERSONAL ID NUMBER (Social Security NO): _____

CITIZENSHIP: _____ *ETHNICITY:* _____

MARITAL STATUS: _____ *SEX: M F*

PRESENT OCCUPATION OR STUDIES: _____

PRESENT ADDRESS (in Timisoara): _____

PERMANENT ADDRESS (in home country): _____

PHONE: _____

E-MAIL ADDRESS: _____

DATE: _____

SIGNATURE: _____

TRANSFER

De la: _____

La: _____

Nr. ani de studii efectuati la univ. de origine: _____

Anul de studii in care se transfera: _____

Annex 3

No. _____

APPLICATION FOR RECOGNITION OF STUDIES FOR ENROLMENT TO UNDERGRADUATE STUDIES,
2017-2018 UNIVERSITY YEAR
DEMANDE DE RECONNAISSANCE REQUISE POUR L'ADMISSION AUX ÉTUDES UNIVERSITAIRES DE LICENCE,
ANNÉE UNIVERSITAIRE 2017-2018

WRITE CLEARLY IN BLOCK CAPITALS / À REMPLIR EN MAJUSCULES
ALL FIELDS MUST BE FILLED IN / VEUILLEZ REMPLIR TOUTES LES RUBRIQUES

1. Family name(s) / Nom(s) _____
2. First name(s) / Prénom(s) _____
3. Previous names / Noms portés antérieurement _____
4. Date of birth / Date de naissance: Day/Jour _____ Month/Mois _____ Year/Année _____
5. Place of birth / Lieu de naissance: Country/Pays _____ Place/Ville _____
6. Gender/ Sexe M F
7. National Identity Card (Passport) No. / Carte d'identité /Passeport No. _____
8. Educational background/Études:
 - 8.1 Name of high school & address / Nom du lycée & adresse _____

 - Country/Pays _____ Place/Ville _____
 - 8.2 Date of admission / Date d'admission _____
 - 8.3 Date of completion / Date de fin d'études _____
 - 8.4 Name of the diploma (certificate) issued / Type de brevet ou certificat de fin d'études délivré _____
 - 8.5 Other diplomas (certificates) received / D'autres diplômes (certificats) de fin d'études obtenus _____

9. Enrolment to studies **in Romania** / Inscription aux études **en Roumanie**:
 - 9.1 Name of the university / Nom de l'université _____
 - 9.2 Name of the faculty / Nom de la faculté _____
 - 9.3 Domain / Domaine _____
 - 9.4 Specialization / Spécialité _____
 - 9.5 Enrollment into the (1st, 2nd...) _____ year of study / l'année d'études pour l'inscription _____
10. Name of the university previously attended (for transfer applicants only) / Nom de l'université suivie précédemment (dans le cas d'étudiants transférés) _____
11. **I do hereby declare on my on liability that knowing the dispositions of art. 326 of the Criminal Code, that all information and documents furnished here are true and accurate to the best of my knowledge. / Je déclare par la présente, sur ma responsabilité, en connaissant les dispositions de l'Art. 326 du Code Pénal, que tous les renseignements et documents fournis ici sont véridiques et exacts au meilleur de ma connaissance.**
12. E-mail (in capital letters) / Courriel (en majuscules) _____

Date _____

Signature _____



FIRST NAME AND SURNAME OF THE CANDIDATE _____

***SELECTION CRITERIA APPLICABLE TO ALL CANDIDATES**

Selection criterion	Points	Total number of points (to be filled in by the university)
I. High-school/Equivalent diploma with the following score in the Biology exam/the average obtained in Biology during high-school/college years¹		
60-69,99% (D)	5 points (minimum requirement)	
70-79,99% (C)	10 points	
80-89,99% (B)	15 points	
90-100% (A)	25 points	
II. High-school/Equivalent diploma with the following score in the Chemistry exam/ the average obtained in Biology during high-school/college years²		
60-69,99% (D)	5 points (minimum requirement)	
70-79,99% (C)	10 points	
80-89,99% (B)	15 points	
90-100% (A)	25 points	
III. The average score of the high-school final exam/ equivalent/Overall average of all the high-school/college years³		
60-69,99% (D)	10 points (minimum requirement)	
70-79,99% (C)	20 points	
80-89,99% (B)	30 points	
90-100% (A)	40 points	
IV. International language certificate,	10 points	

minimum level- B2 (please, see the list of recognised language certificates)		
TOTAL		

¹ Applicable to candidates who do not have a transcript of the final high-school exam or haven't taken biology in their final exam.

² Applicable to candidates who do not have a transcript of the final high-school exam or haven't taken chemistry in their final exam

³ Applicable to candidates who do not have a final average of the high-school/equivalent final exam

***CANDIDATES ARE REQUESTED TO CHECK THE LIST SPECIFYING THE MINIMAL REQUIREMENTS FOR ACCESS TO HIGHER EDUCATION IN ROMANIA**

**** IN THE CASE OF CANDIDATES WHO DO NOT HAVE TRANSCRIPTS OF RECORDS FOR THE FINAL HIGH-SCHOOL EXAM OR HAVEN'T TAKEN A FINAL BIOLOGY/CHEMISTRY EXAM, THE COMMITTEE WILL TAKE INTO ACCOUNT THE ARITHMETIC MEAN OF THE MARKS OBTAINED DURING HIGH-SCHOOL YEARS FOR THE RESPECTIVE SUBJECT.**

IN THE CASE OF CANDIDATES WHO DO NOT HAVE A FINAL HIGH-SCHOOL AVERAGE (BACCALAUREATE), THE COMMITTEE WILL TAKE INTO ACCOUNT THE OVERALL GRADUATION AVERAGE (THE ARITHMETIC MEAN OF THE ANNUAL HIGH-SCHOOL AVERAGES)

Central admission committee:



UMFT
Universitatea de
Medicină și Farmacie
„Victor Babeș”
din Timișoara

Annex 5

**FORM FOR THE DIFFERENTIATION OF CANDIDATES WHO HAVE OBTAINED THE
SAME NUMBER OF POINTS AFTER THE SELECTION
SESSION**

NAME AND FIRST NAME OF THE CANDIDATE: _____

STUDY PROGRAM :

FACULTY :

Differentiating criteria	Mark
1. The arithmetic mean obtained in Biology in high-school/college	
2. The arithmetic mean obtained in Chemistry in high-school/college	
3. The arithmetic mean of all high-school/college years	

THE ADMISSION COMMITTEE WILL ONLY VALIDATE AND CONSEQUENTLY GRANT POINTS FOR THOSE ACTIVITIES THAT CAN BE SUPPORTED BY OFFICIAL DOCUMENTS (CERTIFIED COPIES).

Admission committee (established by the decision of the University Board no.)



UMFT
Universitatea de
Medicină și Farmacie
„Victor Babeș”
din Timișoara

Annex 6

APPROVED,

Registration number/

To,

THE TECHNICAL ADMISSION COMMITTEE

The undersigned _____, candidate for the entrance exam in the July session..... at the Faculty of _____, study program _____, rejected/admitted with the number of points/average....., hereby request the return of my registration file.

Thank you!

Date,

Signature,
