



UMFT
Universitatea de
Medicină și Farmacie
„Victor Babeș”
din Timișoara

**ADMISSION AND ENROLLMENT OF CITIZENS OF THE EUROPEAN UNION (EU), THE
EUROPEAN ECONOMIC AREA (EEA) AND THE SWISS CONFEDERATION (CH)
TO STUDY PROGRAMS TAUGHT IN ENGLISH/FRENCH
ACADEMIC YEAR 2019 - 2020
(JULY 2019)**

I. GENERAL PROVISIONS

- I. 1.** The current admission requirements are applicable to candidates from the European Union, the European Economic Area and the Swiss Confederation who wish to apply for the English/French study programs, as self-supported fee-based students.
- I. 2. Candidates from the European Union, the European Economic Area and the Swiss Confederation who wish to study in Romanian are subject to the same legal provisions applicable to Romanian citizens, including the method of admission and the tuition fees.**
- I. 3.** The present admission requirements represent the only official document regulating the admission process for European candidates who wish to apply for undergraduate studies in the Victor Babeș University of Medicine and Pharmacy, Timișoara. The document can be amended by any subsequent legal provisions.
- I. 4.** Any reference that may appear in certain publications or that may be communicated through unofficial channels cannot replace the official regulations and, consequently, does not in any way, involve the university.
- I. 5.** The Administrative Board has the right to make the present requirements compatible with imperative legal documents issued until the date of the competitive entrance exam.
- I. 6.** Candidates have the obligation to be up to date with all the possible changes and act consequently.
- I. 7.** Any communication between the university and the candidates registered for the competitive entrance exam takes place in writing, in electronic or hard-copy form.

II. WHO CAN APPLY

II. 1. The following candidates are eligible to participate in the competitive entrance exam for a place at the study programs in English/French:

a. Citizens of the European Union (EU)/the European Economic Area (EEA)/the Swiss Confederation (CH) who have a valid high-school/equivalent diploma regardless the year when they graduated from high-school (cf. Art. 9 Order of the Ministry of National Education and Research 6102/15.12.2016 with the subsequent amendments)

b. Romanian citizens with a Romanian high-school/equivalent diploma may apply for a place in the fee-based form, provided they submit an affidavit specifying the following:

- That they agree to be enrolled in fee-based studies;
- That they are aware and agree to the fact that their financial status remains unchanged during the entire schooling period and it can change only as a result of passing a new competitive entrance examination for the budgeted places, in the same conditions as the Romanian

citizens. If they pass the exam successfully, they will have to start their studies in the first year and only in the Romanian language study programs;

c. Romanian citizens with a foreign high-school/equivalent diploma, provided their diploma has been validated by the National Centre for the Recognition and Validation of Diplomas:

<https://www.cnred.edu.ro/en/equivalence-of-the-baccalaureate-diploma-obtained-abroad> and Chapter VII – RECOGNITION AND VALIDATION OF DIPLOMAS), provided they submit an affidavit specifying the following:

- That they agree to be enrolled in fee-based studies;
- That they are aware and agree to the fact that their financial status remains unchanged during the entire schooling period and it can change only as a result of passing a new competitive entrance exam for the budgeted places, in the same conditions as the Romanian citizens. If they pass the competitive entrance exam successfully, they will have to start their studies in the first year and only in the Romanian language study programs.

III. STUDY PROGRAMS, NUMBER OF PLACES, TUITION FEES

III. 1. The above mentioned candidates may apply for the study programs taught in English/French, according to the number of available places.

III. 2. The number of available places/faculty/study program and the tuition fees, approved in the meeting of the University Board in 8 January 2019, are shown in the table below:

No.	FACULTY	STUDY PROGRAM / LANGUAGE	LENGTH OF STUDIES	NUMBER OF PLACES	TUITION FEE /YEAR (EURO)
1.	MEDICINE	Medicine (English)	6 years	75	6000
		Medicine (French)	6 years	20	6000
2.	DENTAL MEDICINE	Dental Medicine (English)	6 years	20	6000
3.	PHARMACY	Pharmacy (French)	5 years	10	6000

III. 3. The admission is conditioned by passing a COMPETITIVE ENTRANCE EXAM. The exam consists of 50 multiple-choice biology questions of a total of 500 questions. The questions available on our website serve only as a guideline. The multiple-choice questions and the reference books can be accessed on our website, at http://www.umft.eu/admission-2019-of-eu-eea-and-swiss-citizens_705.

IV. SCHEDULE OF THE REGISTRATION AND ENROLLMENT:

• 01.04.2019 – 11.07.2019, 3,30 p. m. (local time)– filling-in and submitting the online registration form available at http://www.umft.eu/admission-2019-of-eu-eea-and-swiss-citizens_705, without exceeding the deadline for registration; the registration of the candidates; candidates submit/send their

files to the International Office; the files are checked and validated by the International Department (ONLY IF THEY ARE COMPLETE). **FILES RECEIVED AFTER THIS DATE WILL NOT BE VALIDATED. WE WILL TAKE INTO ACCOUNT ONLY THOSE FILES WHICH HAVE BEEN SENT/SUBMITTED TO THE UNIVERSITY REGISTRATION OFFICE OR WERE HANDED IN BY A COURIER/PERSONALLY TO THE INTERNATIONAL DEPARTMENT WITHIN THE DEADLINE MENTIONED ABOVE.**

- **15.07.2019 - 16.07.2019** – language tests (English/French); the language tests are organized by the Language Department of the university. Candidates will be scheduled for the language test by the International Department;

- **17.07.2019 – COMPETITIVE ENTRANCE EXAM**

- **17.07.2019** – once the papers have been graded, the **PROVISIONAL** results will be posted on the website of the university http://www.umft.eu/admission-2019-of-eu-eea-and-swiss-citizens_705 (for the English section) / http://www.umft.org/admission-2019--citoyens-ue_702 (for the French section) and at the International Department;

- **18.07.2019, between 8 a. m. -2 p. m.** – rejected candidates may submit **appeals** at the university registration office;

- **18.07.2019, after 2 p. m.** – the Central Admission Committee solves the appeals; the results after appeals will be posted on the website of the university http://www.umft.eu/admission-2019-of-eu-eea-and-swiss-citizens_705 (for the English section) / http://www.umft.org/admission-2019--citoyens-ue_702 (for the French section) and at the International Department; appeals will be solved only **IN THE PRESENCE** of the candidates;

- **19.07.2019 – 22.07.2019 – THE FIRST ROUND OF CONFIRMATIONS:** the candidates who were declared provisionally „ADMITTED” have the obligation to confirm their place by e-mail to admission@umft.ro. **Candidates who fail to confirm their place within the mentioned period lose their place. The confirmation of the place must be accompanied by the payment by bank transfer of a NON-REFUNDABLE confirmation fee of 200 euros, and candidates have to attach the scanned copy of the bank transfer/proof of payment to their e-mail.** Candidates who fail to confirm their place or fail to enclose the proof of payment of the confirmation fee automatically lose their place, the respective place being redistributed to the next candidate on the list of rejected candidates, provided the respective candidate confirms his place in the first round of confirmations. **THE PAYMENT OF THE CONFIRMATION FEE DOES NOT GUARANTEE THE ADMISSION OF THE CANDIDATES, AS THIS EVENTUALLY DEPENDS ON RECEIVING THE VALIDATION OF THEIR HIGH-SCHOOL/EQUIVALENT DIPLOMA BY THE NATIONAL CENTRE FOR THE RECOGNITION AND VALIDATION OF DIPLOMAS AND BY THE PAYMENT OF THE TUITION FEE IN FULL.**

The lists will be posted on our website according to the following criteria:

1. The average obtained at the competitive entrance exam;
2. The average obtained after applying the differentiating criteria (for candidates with the same average);
3. The alphabetical order of the candidates.

IMPORTANT!!!!!! REJECTED CANDIDATES MAY PAY THE CONFIRMATION FEE IN THE FIRST ROUND OF CONFIRMATIONS, EVEN IF THERE ARE NO VACANT PLACES AT THE RESPECTIVE MOMENT, KEEPING IN MIND THE FOLLOWING:

a) if no place becomes vacant in the months August – September, the confirmation fee will not be reimbursed;

b) if a candidate who has paid the confirmation fee does not receive the validation of his high-school/equivalent diploma by the National Centre for the Recognition and Validation of Diplomas, the confirmation fee will not be reimbursed.

- **23.07.2019 – 24.07.2019** – the financial office checks if the proof of payment of the confirmation fees have been transmitted by the candidates;
- **25.07.2019** – the **PROVISIONAL** lists after the first round of confirmations will be posted on website of the university http://www.umft.eu/admission-2019-of-eu-eea-and-swiss-citizens_705 (for the English section) / http://www.umft.org/admission-2019--citoyens-ue_702 (for the French section) and at the International Department;
- **09.09.2019 – 07.10.2019** – payment of the tuition fee (candidates have to pay the entire tuition fee in a single installment);
- **10.10.2019** – the list with the number of places vacated as a result of failing to pay the tuition fee within the established deadline or of the withdrawal of some candidates will be posted on website of the university http://www.umft.eu/admission-2019-of-eu-eea-and-swiss-citizens_705 (for the English section) / http://www.umft.org/admission-2019--citoyens-ue_702 (for the French section) and at the International Department;
- **10.10.2019 – 15.10.2019** – **THE SECOND ROUND OF CONFIRMATIONS** : initially rejected candidates who obtained an average over 5 (five), can confirm their place in this second round of confirmations, in order to occupy the vacated places as a result of failing to pay the tuition fee within the established deadline or of the withdrawal of some candidates, according to the list posted on our website on 10.10.2019. The confirmation of the place has to be sent by e-mail to admission@umft.ro and has to be accompanied by a scanned copy of the proof of payment of 200 euro (non-refundable fee). **THE PAYMENT OF THE CONFIRMATION FEE DOES NOT GUARANTEE THE ADMISSION OF THE CANDIDATE, AS THIS EVENTUALLY DEPENDS ON RECEIVING THE VALIDATION OF THEIR HIGH-SCHOOL DIPLOMA BY THE NATIONAL CENTRE FOR THE RECOGNITION AND VALIDATION OF DIPLOMAS AND BY THE PAYMENT OF THE TUITION FEE IN FULL.**
- **18.10.2019** – the provisional lists, after the second round of confirmations, will be posted on website of the university http://www.umft.eu/admission-2019-of-eu-eea-and-swiss-citizens_705 (for the English section) / http://www.umft.org/admission-2019--citoyens-ue_702 (for the French section) and at the International Department;
- **18.10.2019 – 15.11.2019** – the payment of the tuition fee for the candidates admitted after the second round of confirmations (candidates have to pay the entire tuition fee in a single installment);
- **16. 09. 2019** – the beginning of the academic year and of the period for the provisional enrollment of first-year students. The enrollment of the first-year students who passed the competitive entrance exam is conditioned by having received the validation of their high-school diploma by the National Centre for the Recognition and Validation of Diplomas and by the payment of the tuition fee in full.
- **15.11.2019** – the deadline for the enrollment of first-year students.

V. DOCUMENTS FOR REGISTRATION

V. 1. The registration file has to contain the following documents:

a) **Online application form** – filled in by the candidate by accessing the website of our university http://www.umft.eu/admission-2019-of-eu-eea-and-swiss-citizens_705 – Annex 1; **the form has to be filled in and submitted exclusively ONLINE**; afterwards it has to be printed and signed by the candidate;

b) **Personal data form** (download the form from the Download section); – Annex 2;

c) **Application form** for the recognition and validation of the high-school/equivalent diploma (download the form from the Download section) – 2 copies; (Annex 3);

d) **High-school/equivalent diploma** - 2 certified copies and 1 photocopy (photocopy or scan) **IN THE OFFICIAL LANGUAGE OF THE COUNTRY THE DOCUMENT HAS BEEN ISSUED IN** and 2 notarized translations into Romanian (for special provisions regarding the Hague Apostille or other authentications of diplomas issued in certain countries, please see **chapter VIII** "The Hague Apostille And Other Authentications");

e) **Final transcript/results of the high-school diploma/equivalent-** 2 certified copies and 1 photocopy (photocopy or scan) **IN THE OFFICIAL LANGUAGE OF THE COUNTRY THE DOCUMENT HAS BEEN ISSUED IN** and 2 notarized translations into Romanian (for special provisions regarding the Hague Apostille or other authentications of diplomas issued in certain countries, please see **chapter VIII** "The Hague Apostille And Other Authentications");

f) **Graduation Certificate** - 2 certified copies and 1 photocopy (photocopy or scan) **IN THE OFFICIAL LANGUAGE OF THE COUNTRY THE DOCUMENT HAS BEEN ISSUED IN** and 2 notarized translations into Romanian, for the candidates who graduate in 2019, (for special provisions regarding the Hague Apostille or other authentications of certificates issued in certain countries, please see **chapter VIII** "The Hague Apostille And Other Authentications");

g) **High-school transcripts of records for ALL HIGH-SCHOOL YEARS** (even if the results from the last two years can also be found in the diploma) - 2 certified copies and 1 photocopy (photocopy or scan) **IN THE OFFICIAL LANGUAGE OF THE COUNTRY THE DOCUMENT HAS BEEN ISSUED IN** and 2 notarized translations into Romanian of the (for special provisions regarding the Hague Apostille or other authentications of study documents issued in certain countries, please see **chapter VIII** "The Hague Apostille and Other Authentications");

h) **Birth certificate/Equivalent** – 2 certified copies and 1 photocopy (photocopy or scan), 2 notarized translations into Romanian;

i) **Marriage licence** - 2 certified copies and 2 notarized translations into Romanian (if applicable);

j) **Identity card/passport** - 2 photocopies;

k) **Official documents, accompanied by certified copies, reflecting the correspondence of the candidate's family name and first name as it appears in various documents (birth certificate, ID/passport, study documents) – where applicable;**

l) **6 Photographs** (passport size);

m) **Health Certificate**, original and certified copy. If the health certificate has been issued in a language other than Romanian, then it has to be translated into Romanian. The health certificate should state that:

- the candidate has been immunized for B Hepatitis
- the candidate suffers / does not suffer from chronic disorders

- the candidate is mentally and physically fit to pursue medical higher education
- the candidate does not suffer from any disorder that is incompatible with his/her future profession

n) International language certificate according to the requirements specified in chapter IX (for those who already have such a certificate) – certified copy and simple copy (photocopy or scan);

o) Proof of payment of the language test fee (50 euros) for all the candidates who have to take the language test, according to the specifications in Chapter IX of the present methodology:

The fee of 50 euros can be paid by bank transfer or deposited in the account below:

Name of the bank: BANCA TRANSILVANIA, AGENTIA BEGA TIMISOARA

Address: Str. Augustin Pacha nr. 1, Timisoara, Romania

IBAN: RO53BTRL03604202A6896600 SWIFT: BTRLRO22TMA

BENEFICIARY: UNIVERSITATEA DE MEDICINĂ ŞI FARMACIE “VICTOR BABEŞ” DIN TIMIŞOARA

FULL (and correct) NAME OF THE CANDIDATE.....

With the specification LANGUAGE TEST FEE

p) Affidavit (certified by a notary) **for Romanian citizens** who wish to study at a study program in English/French, with the tuition fees in euros, specifying the fact that they wish to enroll in the self-supported fee-based form, with tuition in euros and that they are aware of the fact that their financial status cannot change unless they pass a new competitive entrance exam in the same conditions as the Romanian citizens who apply for a budgeted place. After such a competitive entrance exam, candidates start their studies from the first year and only in Romanian;

q) Candidates who graduate high-school in 2019 and who haven't received their high-school/equivalent diploma until the date of enrollment, have to submit an **affidavit** stating that, in case they are admitted, they will submit upon enrollment the original diploma (together with notarized copies and translations) until a certain date (the date is established depending on the country where the diploma was issued);

r) For citizens with study documents issued in Tunisia, Algeria, Morocco, Kenya, Somalia the documents have to include a CERTIFICATE OF AUTHENTICITY issued by the respective Ministries of Education, both for the final diploma (baccalaureate)/equivalent and for the results obtained at the final exam – ORIGINAL, 1 certified copy, 1 notarized translation into Romanian;

s) 1 cardboard folder;

t) For **Italian citizens** whose birth certificates do not reflect the full names of their parents, the registration documents should contain an **official document which reflects the full names of the parents** (certified copy and notarized translation into Romanian);

u) Proof of payment of the processing fee of 150 Euro (non-refundable), paid into the following bank account:

Name of the bank: BANCA TRANSILVANIA, AGENTIA BEGA TIMISOARA

Address: Str. Augustin Pacha nr. 1, Timisoara, Romania

IBAN: RO53BTRL03604202A6896600

SWIFT: BTRLRO22TMA

**BENEFICIARY: UNIVERSITATEA DE MEDICINA SI FARMACIE “VICTOR BABES”
DIN TIMISOARA**

COMPLETE AND CORRECT NAME OF THE CANDIDATE.....

With the specification PROCESSING FEE

V. 2. The documents listed under V.1 can be submitted at the International Office or can be sent by registered mail /courier to the address below:

Agnes Balint

Şef Birou Relații Internaționale

Universitatea de Medicină și Farmacie “Victor Babeș” din Timișoara

P-ta E. Murgu 2

300041 Timisoara, Romania

Tel: +40 256 434418

Fax: +40 256 220482

E-mail: relint@umft.ro

VI. SPECIAL PROVISIONS

VI. 1. THE UNIVERSITY DOES NOT HAVE ANY AGREEMENT OF COOPERATION OR REPRESENTATION WITH AGENCIES THAT INTERMEDIATE THE REGISTRATION OF THE CANDIDATES. CANDIDATES WHO WISH TO SUBMIT THEIR DOCUMENTS VIA AGENTS/AGENCIES DO NOT BENEFIT FROM ANY ADVANTAGES COMPARED TO CANDIDATES WHO APPLY INDEPENDENTLY. THE CANDIDATES TAKE FULL RESPONSIBILITY FOR THE ACCURACY AND AUTHENTICITY OF THE SUBMITTED DOCUMENTS, EVEN IF THE DOCUMENTS HAVE BEEN SUBMITTED THROUGH AN AGENT/AGENCY.

VI. 2. Candidates are requested to make sure there are no inconsistencies in the way their names are spelled in their various documents. All their documents have to bear **EXACTLY** the same surname and first name(s). The files containing any inconsistencies in the spelling of the candidates' names will be automatically rejected.

VI. 3. The university does not accept faxed, scanned, e-mailed documents or incomplete files. Authenticated copies have to bear the **ORIGINAL SIGNATURE AND STAMP** of the person/institution who carried out the authentication.

VI. 4. Applicants must submit the **ORIGINAL STUDY DOCUMENTS** upon enrollment. The original study documents remain at the faculty throughout the student's entire schooling period (according to the requirements of Romanian legislation).

VI. 5. Candidates have the obligation to submit **EXCLUSIVELY** the documents requested in the list of documents for registration (Chapter V). All other documents (CV, letter of recommendation, letter of motivation, proof of extracurricular activities, etc.) will be disregarded.

VI. 6. Candidates can apply **FOR A SINGLE STUDY PROGRAM** within a single faculty (Medicine, Dental Medicine, Pharmacy); their option cannot be changed after the registration period for the competitive entrance exam closed.

VI. 7. Incomplete files or files that have been completed after the registration period has ended (11.07.2019) **WILL NOT BE VALIDATED AND WILL BE REJECTED.**

VII. RECOGNITION AND VALIDATION OF DIPLOMAS

VII. 1. Candidates from EU countries, the Swiss Confederation or the EEA should have their study documents endorsed by the National Centre for the Recognition and Validation of Diplomas (CNRED www.cnred.edu.ro) **PRIOR** to enrollment in the academic year 2019-2020. The International Office of the university forwards the documents to the National Centre for the Recognition and Validation of Diplomas (apart from those cases which fall under special provisions of the CNRED).

VII. 2. Romanian citizens having a foreign high-school diploma are required to access the site of the CNRED in order to get comprehensive information about the recognition and validation of their diplomas:

<https://www.cnred.edu.ro/ro/recunoastere-studii-cetateni-europeni-admitere-licenta-in-Romania> .

VII. 3. Besides the common pre-registration documents, the CNRED requires some additional documents for the countries listed below (the list is not exhaustive):

- **Spain** - Pruebas de Aptitud para el Acceso a la Universidad, calificación Apto - 2 copies with the Hague Apostille and 2 notarized translations into Romanian;
- **Greece** - Panellinies Exetaseis – certificate of having passed the national exams - 2 copies with the Hague Apostille and 2 notarized translations into Romanian;
- **U. S. A.** - Scholastic Aptitude Test (SAT) or ACT – 2 copies with the Hague Apostille and 2 notarized translations into Romanian.

VII. 4. For more information about the process of validation of diplomas, the necessity of submitting additional documents if requested by the CNRED, access the site of the National Centre for the Recognition and Validation of Diplomas: <http://cnred.edu.ro/en/>.

VIII. THE HAGUE APOSTILLE AND OTHER AUTHENTICATIONS

VIII. 1. The apostille is a stamp or printed form consisting of 10 numbered standard fields which certifies the signature (and the capacity of who placed it) and correctness of the seal/stamp on the document which must be certified.

VIII. 2. Apostilles are affixed by *Competent Authorities* designated by the government of a state which is party to the convention.

VIII. 3. The Hague Apostille is requested for diplomas from countries which are parties to the Hague Apostille, issued by the competent authorities in the issuing countries. The Hague Apostille is obligatory for diplomas from Italy, Greece, Spain, Portugal and Cyprus, the remaining European countries being excepted.

VIII. 4. Diplomas issued in countries which are not parties to the Hague Apostille shall be authenticated or accompanied by an authentication certificate from the competent authorities in the issuing countries. Legalization/authentication is done by the Ministry of Foreign Affairs from the issuing country and the Embassy/Consular office of Romania in the issuing country **or** by the Ministry of Foreign Affairs in the issuing country and the issuing country's Embassy/Consular office in Romania; for countries where Romania does not have a diplomatic mission or countries which do not have diplomatic missions in Romania, the study documents shall be legalized by the Ministry of Education and the Ministry of Foreign Affairs from the issuing country.

VIII. 5. Legalization/authentication exemption is allowed under the law of an international treaty to which Romania is party or on a reciprocity basis.

VIII. 6. For more information about the Hague Apostille and authentication of study documents, please access:

- <https://www.cnred.edu.ro/ro/recunoastere-studii-cetateni-europeni-admitere-licenta-in-Romania>
- <https://www.cnred.edu.ro/ro/lista-statelor-pentru-care-se-solicit%C4%83-apostilarea-sau-supralegalizarea>

IX. LANGUAGE REQUIREMENTS

IX. 1. Candidates wishing to study in English or French **HAVE TO** take a language test organized by the language department of our university, test that will be marked “PASSED” or “FAILED”. The language test consists in a written and an oral test and will be taken on the following dates: **15.07.2019 - 16.07.2019**, according to the list of the candidates registered for the competitive entrance exam, provided the candidates have paid the language test fee (50 euros, non-refundable). The list with the candidates scheduled for the language test will be posted at the International Department on Friday, 12 July 2019, and on the university website.

IX. 2. Passing the language test is an eliminatory and obligatory condition for the registration of the candidates.

IX. 3. The following candidates will NOT be required to take a language test, provided they present justifying documents (certified copy):

- Candidates originating from countries where the official language is the same with the language of the study program they've applied for (for candidates applying for the English and French study programs), and who can prove with official documents (high school, university, secondary school) that they completed their studies IN the respective language.
- Candidates who studied and graduated from high school in the language of study, regardless of their nationality or country of origin, and who can prove with official documents (high school, university, secondary school) that they completed their studies IN the respective language.
- Candidates awarded international high-school diplomas (IBDP / International Baccalaureate Diploma Programme in the language of study; EB / European Baccalaureate Diploma; IGCE - International General Certificate of Education, GCE / General Certificate of Education – Advanced Level) in the same language as the language of study.
- Candidates awarded a **B2 (OR HIGHER)** international language certificate for the language of study, according to the table below:

Language of Study	Accepted language certificates (minimum B2)
English	Cambridge ESOL certificates: - FCE / First Certificate in English - CAE / Cambridge Advanced in English - CPE / Cambridge Proficiency in English Certificates issued by Michigan University: - ECCE / Examination for the Certificate of Competency in English - ECPE / Examination for the Certificate of Proficiency in English IELTS certificate: - scored at least 6 / „competent user” - Pearson LCCI Certificate in ESOL International TOEFL certificates: - TOEFL iBT

	- TOEIC
French	DELF DALF TCF

IX. 4. Candidates who have a language certificate according to the table above are requested to submit it in certified copy, together with the registration documents, in the period established by the present admission requirements.

IX. 5. All international language certificates have to be endorsed by the language department of our university.

IX. 6. We will take into account only the language certificates listed in the table above, and only if the language the certificate has been issued for corresponds to the study program chosen by the candidate.

IX. 7. The language requirements listed above also apply to candidates who wish to transfer from another university.

X. THE COMPETITIVE ENTRANCE EXAM AND THE RESULTS

X.1. For the undergraduate study programs (300 – 360 ECTS) taught in English/French, the competitive entrance exam consists of a written exam that will take place on **17 July 2019, between 10 a.m. – 12 a.m.**

X. 2. The written exam consists of 50 biology multiple-choice questions. The questions can have between 1 and 4 correct answers and receive 1 point if all the correct answers have been checked. If only part of the correct answers have been checked, the answers will be graded proportionally. An incorrect answer that has been checked results in the annulment of the entire score for the respective question (0 points). The maximum number of points that can be obtained is 50. In order to obtain the final number of points, the points are multiplied by 0.18, each candidate receiving 1 point for the presence.

X. 3. The final number of points is translated into the final grade by dividing it by 10, with two decimals.

X. 4. The minimum final average cannot be less than 5 (five).

X. 5. The answers written on the draft sheet will not be taken into account.

X. 6. The subjects will be established based on the multiple-choice questions and the bibliography posted on the university website http://www.umft.eu/admission-2019-of-eu-eea-and-swiss-citizens_705

X. 7. The grading system will be explained to the candidates during the exam.

X. 8. Candidates have to enter the classrooms between 8.30 a.m. – 9.30 a.m., based on their ID card / passport (the documents have to be valid). Without a document proving the identity of the candidate, access into the classrooms will not be allowed.

X. 9. CANDIDATES CANNOT ENTER THE CLASSROOMS AFTER 9.30 a.m.

X. 10. Candidates can only access the classroom where they have been assigned to.

X. 11. After entering the classroom, candidates have to hand over any materials which might influence the outcome of the exam: books, textbooks, notebooks, publications of any kind, blank or written papers, mobile phones, computers, calculators, laptops, tablets and any other type of communication

devices, cameras, bags. The respective objects will be returned to the candidates after the exam.

X. 12. Any kind of misconduct (communication between candidates, failure to hand over any communication device, use of false identity, unruly behaviour disturbing other candidates, etc) will automatically lead to the candidate's elimination from the exam.

X. 13. In order to prevent the possibility of radio communication, candidates will make sure their ears are visible throughout the exam; hearing aids will be removed as well.

X. 14. Candidates may have with them a bottle of water (soft drinks, tea or coffee) and food (chocolate, biscuits, sandwiches), kept in transparent wraps, in reasonable quantities and only for personal use.

X. 15. Candidates should have a pen or ballpoint pen, regardless the colour, to fill in their personal data on the exam sheet.

X. 16. Starting with 10 a.m., candidates will receive the exam sheets.

X. 17. For an answer to be validated, candidates have to fill in completely the ellipses corresponding to the answers they consider correct, using the pens received from the supervisors, without crossing the margins; the ellipses which are not considered correct will be left blank.

X. 18. It is forbidden to use erasers or correctors on the exam sheet, as these might mislead the computerized assessment system. Alterations, erasures, corrections or partially filled in ellipses lead to the invalidation of the respective question and the responsibility, in this case, belongs wholly to the candidate. If candidates have mistakenly filled in the answer sheet they can ask for another exam sheet only ONCE.

X. 19. Candidates that requested a second exam sheet will have to fill it in in the initial time set for all the other candidates; no extra time is added.

X. 20. Candidates bear the entire responsibility for the proper filling-in of the exam sheet (personal information, the complete fill-in of the ellipses corresponding to the correct answers, the absence of erasures or alterations, the correspondence between the answers checked on the draft sheet and the exam sheet).

X. 21. The candidates who wish to withdraw from the competitive entrance exam after the exam sheets have been distributed cannot leave the classroom earlier than 60 minutes after the start of the exam. Once a candidate has left the exam room he/she cannot re-enter during the time of the exam, under any reason; the sole exception is the situation in which a candidate has physiological necessities case in which the candidate can be absent from the room for maximum 10 minutes and will be accompanied by two supervisors. The period in which the candidate is absent from the exam room does not extend the duration of the exam for the respective candidate.

X. 22. When the time allotted for the exam ends candidates hand over the exam sheets and all other exam materials to the head supervisor, under signature.

X. 23. The exam sheets will be electronically graded (scanned) in the presence of all the candidates.

X. 24. The correct answers will be posted on the site of the university in the day of the exam, after all the papers have been graded.

X. 25. If on the last place there are several candidates with the same average, they will be **differentiated** according to the following **criteria**:

- a. the arithmetic mean of the marks obtained for biology during high-school;
- b. the arithmetic mean of the marks obtained for chemistry during high-school;
- c. the arithmetic mean of the annual averages during high-school.

X. 26. The number of available places for each study program is the one approved by the university Senate.

X. 27. The provisional results of the competitive entrance exam will be posted at the International Department and on the university website http://www.umft.eu/admission-2019-of-eu-eea-and-swiss-citizens_705 (for the English section) / http://www.umft.org/admission-2019--citoyens-ue_702 (for the French section) , on the day of the exam 17 July 2019, as soon as all the papers have been graded and the results centralized.

X. 28. The lists will contain the following categories of candidates:

- Provisionally admitted candidates, according to the number of available places, in the following order:

1. The average obtained at the competitive entrance exam
2. The average obtained after having applied the differentiating criteria, in the case of candidates with the same average.
3. The alphabetical order of the candidates.

- Rejected candidates, if applicable.

X. 29. The candidates are classified in the decreasing order of their averages obtained at the competitive entrance exam, according to the number of places available for each study program.

X. 30. The final admission of the candidates depends on:

- the candidates' participation and passing the competitive entrance exam, in the decreasing order of the obtained average, as stipulated in the present methodology (candidates have to obtain an average of minimum 5);
- the payment of the confirmation fee within the established deadline;
- whether the candidates have obtained the validation of their high-school diploma by the CNRED;
- the payment of the tuition fee in full;
- the payment of the matriculation fee of 100 lei (to be paid at the university financial office);
- the submission of ORIGINAL study documents.

X.31. The registration documents of the candidates who were rejected or have withdrawn can be picked up either by the candidate, according to Annex 4, either by a mandated person according to Annex 5. If candidates who were rejected or have withdrawn wish to have their documents sent by post/courier, they have to send a request by e-mail to the International Department and bear the shipping fees.

X.32. Files that have not been picked up will be discarded on 31 December 2020.

XI. SUBMITTING AND SOLVING APPEALS

XI. 1. Appeals referring to the way in which the competitive entrance exam was organized or to the results obtained can be submitted, **in writing, at the university registration office, on 18 July 2019, between 8 a.m. – 2 p.m.**

XI. 2. Appeals will be solved exclusively by the Central admission committee which will analyze and solve all the appeals in the same day when they were submitted, **on 18 July 2019, after 2 p.m, only in the presence of the appellants.** The decision of the central admission committee is final and it will be made public by posting the results at the International Department and on the university website http://www.umft.eu/admission-2019-of-eu-eea-and-swiss-citizens_705 (for the English section) / http://www.umft.org/admission-2019--citoyens-ue_702 (for the French section).

XI. 3. If there are differences in the number of points obtained by a candidate, the candidate will receive an average calculated after the appeal, and that result is final.

XI. 4. Appeals that prove that the candidate is not familiar with the admission requirements will be rejected.

XI. 5. After the appeals, the lists of provisionally admitted and rejected candidates, containing the final results, will be posted at the International Department and on the website.

XI. 6. Appeals cannot be submitted after the deadline mentioned above (XI.1).

XI. 7. The decision of the Central Admission Committee, after solving the appeals, CANNOT be contested and is FINAL.

XII. CONFIRMATION OF THE PLACE OBTAINED AT THE COMPETITIVE ENTRANCE EXAM

THE FIRST ROUND OF CONFIRMATIONS

XII.1. 19.07.2019 – 22.07.2019: the candidates who were declared provisionally „ADMITTED” have the obligation to confirm their place by e-mail to admission@umft.ro. **Candidates who fail to confirm their place within the mentioned period lose their place. The confirmation of the place must be accompanied by the payment by bank transfer of a NON-REFUNDABLE confirmation fee of 200 euros, and candidates have to attach the scanned copy of the bank transfer/proof of payment to their e-mail.** Candidates who fail to confirm their place or fail to enclose the proof of payment of the confirmation fee automatically lose their place, the respective place being redistributed to the next candidate on the list of rejected candidates, provided the respective candidate confirms his place in the first round of confirmations. **THE PAYMENT OF THE CONFIRMATION FEE DOES NOT GUARANTEE THE ADMISSION OF THE CANDIDATE, AS THIS EVENTUALLY DEPENDS ON RECEIVING THE VALIDATION OF THEIR HIGH-SCHOOL/ EQUIVALENT DIPLOMA BY THE NATIONAL CENTRE FOR THE RECOGNITION AND VALIDATION OF DIPLOMAS AND BY THE PAYMENT OF THE TUITION FEE IN FULL.**

The lists will be posted on our website according to the following criteria:

1. The average obtained at the competitive entrance exam;
2. The average obtained after applying the differentiating criteria (for candidates with the same average);
3. The alphabetical order of the candidates.

IMPORTANT!!!!!! REJECTED CANDIDATES MAY PAY THE CONFIRMATION FEE IN THE FIRST ROUND OF CONFIRMATIONS, EVEN IF THERE ARE NO VACANT PLACES AT THE RESPECTIVE MOMENT, KEEPING IN MIND THE FOLLOWING:

a) if no place becomes vacant in the months August – September, the confirmation fee will not be reimbursed;

b) if a candidate who has paid the confirmation fee does not receive the validation of his high-school/equivalent diploma by the National Centre for the Recognition and Validation of Diplomas, the confirmation fee will not be reimbursed.

THE SECOND ROUND OF CONFIRMATIONS

XII.2. 10.10.2019 – 15.10.2019: initially rejected candidates who obtained an average over 5 (five), **can confirm their place in this second round of confirmations, in order to occupy the vacated places as a result of failing to pay the tuition fee within the established deadline or of the withdrawal of some candidates, according to the list posted on our website on 10.10.2019. The confirmation of the place has to be sent by e-mail to admission@umft.ro and has to be accompanied by a scanned copy of the proof of payment of 200 euro (non-refundable fee). **THE PAYMENT OF THE CONFIRMATION FEE DOES NOT GUARANTEE THE ADMISSION OF THE CANDIDATE, AS THIS EVENTUALLY DEPENDS ON RECEIVING THE VALIDATION OF HIS HIGH-SCHOOL/EQUIVALENT DIPLOMA BY THE NATIONAL CENTRE FOR THE RECOGNITION AND VALIDATION OF DIPLOMAS AND BY THE PAYMENT OF THE TUITION FEE IN FULL.****

XII.3. Rejected candidates who do not confirm their place neither in the first round, nor the second round of confirmations, cannot apply for an available place, even if there are vacant places left.

XIII. FEES

XIII.1. Registration fees for the competitive entrance exam

Fees meant to cover the candidate's participation in the competitive entrance exam for a study program in English/French:

- Processing fee – 150 euro (**non-refundable**) – paid by bank transfer
- Language test fee, for the tests taken in our university – 50 euro – paid by bank transfer
- Confirmation fee – 200 euro (**non-refundable**) – paid by bank transfer
- Enrollment fee of 100 Lei (for the admitted EU/EEA/CH citizens), paid directly to the university financial office, before completing the registration.

XIII.2. Tuition fees – 6000 euros/year

- Tuition fees are established in euro.
- The amount of the tuition fees does not change during the academic year.

- The amount of the tuition fees remains the same during the entire study period, except for cases where the respective period has been exceeded.

XIII.3. Regardless of the amount of the tuition fee, all foreign citizens who wish to enroll in the self-supported fee-based form must pay the fee **IN FULL, BY BANK TRANSFER, PRIOR TO ENROLLMENT, in the period specified in the present methodology.** The money has to be transferred into the account below and **the bank commissions are supported by the candidate:**

Name of the bank: BANCA TRANSILVANIA, AGENTIA BEGA TIMISOARA

Address: Str. Augustin Pacha nr. 1, Timisoara, Romania

IBAN: RO53BTRL03604202A6896600

SWIFT: BTRLRO22TMA

BENEFICIARY: UNIVERSITATEA DE MEDICINA SI FARMACIE “VICTOR BABES”

DIN TIMISOARA

COMPLETE AND CORRECT NAME OF THE CANDIDATE.....

With the specification: TUITION FEE

XIII.4. The payment of the tuition fee in full is a prerequisite for the official enrollment of an admitted candidate. The proof of payment (the copy of the receipt/bank statement) has to be sent to the International Department by e-mail to admission@umft.ro, no later than the deadline for the payment of the tuition fee and upon enrollment admitted candidates have to submit this document together with their file.

XIII.5. If candidates fail to pay the tuition fee within the established deadline, they will automatically lose their place, and the place will be redistributed to the following candidate on the list, provided the candidate has paid the confirmation fee.

XIII.6. Candidates who did not finalize their enrollment, who give up their place or who withdraw from studies due to various reasons may request the reimbursement of the tuition fee, if they fill in and submit a Request for reimbursement – Annex 7. The university has to reimburse the respective fees in a maximum of 30 days from the date the request was registered by the international department. The requests for reimbursement have to be sent to the e-mail addresses: contab@umft.ro and international@umft.ro. **THE REIMBURSEMENT OF THE TUITION FEE WITHIN THE DEADLINES SET OUT IN THIS METHODOLOGY FALLS EXCLUSIVELY UNDER THE RESPONSIBILITY OF THE FINANCIAL-ACCOUNTING OFFICE FROM THE INTERNATIONAL DEPARTMENT.**

XIII.7 All information referring to any type of fees, payments/refunds can be obtained from the financial officer of the International Department, Mrs. Bianca Fara contab@umft.ro.

XIV. REGISTRATION AND ENROLLMENT

XIV. 1. Candidates from the European Union (EU), the European Economic Area (EEA) and the Swiss Confederation (CH) may enroll in **study programs taught** in English/French provided they fulfill **ALL** the conditions listed below:

- a. After the competitive entrance exam, they have been declared provisionally “ADMITTED” according to the **average obtained at the exam;**

- b. They have obtained the validation of their high-school/equivalent diploma by the National Centre for the Recognition and Validation of Diplomas;
- c. They fulfill the language requirements as specified in Chapter IX;
- d. They have confirmed their place within the deadlines and under the conditions stipulated in the present Methodology;
- e. They have paid, in full, all the fees stipulated in the present Methodology (the processing fee, the confirmation fee, the tuition fee, the enrollment fee, as specified in Chapter XIII - FEES) within the stipulated deadlines;
- f. Their medical certificate has been endorsed by the university physician.

XIV.2 The documents submitted by candidates from the European Union (EU), the European Economic Area (EEA) and the Swiss Confederation (CH) who were admitted to the study programs in English/French will be processed by the International Department of the university which will endorse the documents and will issue a provisional enrollment order which will be signed by the Rector of the university.

XIV. 3. First-year students have to go to the secretary of their respective faculty and sign a student contract (in two copies), in the interval 16.09.2019-15.11.2019, in the established office hours: Monday – Friday, between 12.00-15.00. The student contract can be signed only personally. The provisional enrollment order signed by the Rector, in copy, has to be accompanied by the following documents (copies):

- The certificate of validation of the high-school diploma/equivalent;
- Language certificate for the language of study (English or French);
- Official documents in notarized copy reflecting that the candidate was exempt from the language test, where applicable;
- Proof of payment of the tuition fee signed by the financial Department of the university;
- Proof of payment of the enrollment fee.

XIV.4. The provisional enrollment order is valid until the final enrollment of the candidates, but no later than 2 DECEMBER 2019, after the International Department has forwarded the complete files of the candidates to the faculty secretaries.

XIV.5. Citizens from the European Union (EU), the European Economic Area (EEA) and the Swiss Confederation (CH) admitted to undergraduate studies have the obligation to submit their original high-school diploma/equivalent to the International Department, no later than the deadline established for the registration into the academic year.

XIV.6. High-school graduates who haven't received their high-school diplomas/equivalent until the deadline for the enrollment, have to submit a notarized affidavit in which they guarantee to submit the original document (plus 2 notarized copies and translations) until a certain deadline (the deadline is set according to the country which issued the study document).

XIV.7. Students who fail to submit the original high-school diploma/equivalent within the established deadlines will be expelled.

XIV.8. Admitted EU/EEA/CH citizens who do not finalize their registration within the established deadline cannot enroll further.

XIV.9. The enrollment of the admitted EU/EEA/CH citizens is conditioned by an enrollment order signed by the Rector of Victor Babes University of Medicine and Pharmacy Timisoara, the payment of the tuition fee and the signing of the student contract.

XIV.10. After the final enrollment, the International Department prepares and posts on the website the final list of admitted and enrolled EU/EEA/CH students. The list containing the enrolled students will be forwarded to the International Department by the secretary of each faculty until 15 December 2019.

XV. ANNEXES

Annex 1 – Online application form (has to be filled in EXCLUSIVELY online, on the university website, printed, signed by the candidate, and after that submitted together with the registration documents)

Annex 2 – Personal data form

Annex 3 – Request for the validation of the high-school/equivalent diploma by the CNRED

Annex. 4 – Request for the withdrawal of the submitted registration documents – by the candidate

Annex 5 – Affidavit for the withdrawal of the submitted registration documents – by a mandated person

Annex 6 – Minimal requirements for access to higher education in Romania

Annex 7 – Request for the refund of the tuition fee

Rector,

Prof. univ. dr. Marius Raica

President of the central admission committee,

Prof. Univ. Dr. Mirela Tomescu

Legal office,

C. j. dr. Codrina Mihaela Levai