



UMFT

Universitatea de
Medicină și Farmacie
„Victor Babeș”
din Timișoara

Regulation Code: UMFVBT-MET/DRI/38/2020

Annex to H.S. no 12/6022/27.05.2020

Approved by H.C.A. 5821/21.05.2020

Addr.: P-ța Eftimie Murgu nr. 2, Timișoara,
cod 300041, România

Tel: (40)256293389; Fax: (40)256490626

E-mail: rectorat@umft.ro; www.umft.ro



**ONLINE ADMISSION AND ENROLLMENT OF CITIZENS OF ROMANIA, THE
EUROPEAN UNION (EU), THE EUROPEAN ECONOMIC AREA (EEA) AND THE
SWISS CONFEDERATION (CH)
TO STUDY PROGRAMMES TAUGHT IN ENGLISH/FRENCH
ACADEMIC YEAR 2020 – 2021**

	Date	Signature
Elaborated: Prof. univ. dr. Claudia Borza, Director International Department	21 May 2020	
Endorsed by the Legal Advisor		
Endorsed by the Permanent Senate Committee for the revision of Regulations and of the University Charter		
Date of entering into force:	27 May 2020	
Date of revocation :		

PREAMBLE



According to the *Order # 4205/06.05.2020 regarding the alteration of certain provisions of the Annex to the Order of the ministry of national education and scientific research # 6.102/2016 for the approval of the Frame-methodology for the admission to undergraduate, master and doctoral studies*,

On the basis of *academic autonomy and by assuming public responsibility*, the "Victor Babeș" University of Medicine and Pharmacy, Timișoara uses the *online* admission system for Romanian citizens, citizens of the European Union, the European Economic Area and the Swiss Confederation for study programmes in English or French.

I. GENERAL PROVISIONS

- I. 1.** The current admission requirements are applicable to candidates from Romania, from the European Union, the European Economic Area and the Swiss Confederation who wish to apply for the English/French study programmes, as self-supported fee-based students.
- I. 2.** The present admission requirements represent the only official document regulating the admission process for RO, EU, EEA and CH candidates who wish to apply for undergraduate studies to the English/French study programmes, as self-supported fee-based students, in the Victor Babes University of Medicine and Pharmacy, Timisoara. The document can be amended by any subsequent legal provisions.
- I. 3.** Any reference that may appear in certain publications or that may be communicated through unofficial channels cannot replace the official regulations and, consequently, does not in any way, involve the university.
- I. 4.** The Administrative Board has the right to make the present requirements compatible with imperative legal documents issued until the date of the online competitive entrance exam.
- I. 5.** Candidates have the obligation to be up to date with all the possible changes and act consequently.
- I. 6.** Any communication between the university and the candidates registered for the competitive entrance exam takes place in writing, in electronic or hard-copy form.

II. WHO CAN APPLY

II. 1. The following candidates are eligible to participate in the online competitive entrance exam for a place at the study programmes in English/French:

a. Citizens of the European Union (EU)/the European Economic Area (EEA)/the Swiss Confederation (CH) who have a valid high-school/equivalent diploma regardless the year when they graduated from high-school (cf. Art. 9 Order of the Ministry of National Education and Research 6102/15.12.2016 with the subsequent amendments)

b. Romanian citizens with a Romanian high-school/equivalent diploma may apply for a place in the fee-based form, provided they submit an affidavit specifying the following:

- That they agree to be enrolled in fee-based studies;



- That they are aware and agree to the fact that their financial status remains unchanged during the entire schooling period and it can change only as a result of passing a new competitive entrance examination for the budgeted places or places with the tuition fee in lei, in the same conditions as the Romanian citizens. If they pass the exam successfully, they will have to start their studies in the first year and only in the Romanian language study programmes;

c. Romanian citizens with a foreign high-school/equivalent diploma, provided their diploma has been validated by the National Centre for the Recognition and Validation of Diplomas:

<https://www.cnred.edu.ro/en/equivalence-of-the-baccalaureate-diploma-obtained-abroad> and Chapter VII – RECOGNITION AND VALIDATION OF DIPLOMAS), provided they submit an affidavit specifying the following:

- That they agree to be enrolled in fee-based studies;
- That they are aware and agree to the fact that their financial status remains unchanged during the entire schooling period and it can change only as a result of passing a new competitive entrance exam for the budgeted places or places with the tuition fee in lei, in the same conditions as the Romanian citizens. If they pass the competitive entrance exam successfully, they will have to start their studies in the first year and only in the Romanian language study programmes.

III. STUDY PROGRAMMES, NUMBER OF PLACES, TUITION FEES

III. 1. The above mentioned candidates may apply for the study programmes taught in English/French, according to the number of available places.

III. 2. The available places/faculties/study programmes, established in the Board meeting of 15 January 2020, as well as the provisional tuition fees for the next academic year, can be found in the table below. These figures are provisional as they can undergo changes depending on subsequent dispositions from the Ministry of Education.

No.	FACULTY	STUDY PROGRAM / LANGUAGE	LENGTH OF STUDIES	NUMBER OF PLACES	TUITION FEE /YEAR (EURO)
1.	MEDICINE	Medicine (English)	6 years	60	6000
		Medicine (French)	6 years	10	6000
2.	DENTAL MEDICINE	Dental Medicine (English)	6 years	25	6000



3.	PHARMACY	Pharmacy (French)	5 years	5	6000
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III. 3. The admission is conditioned by passing an ONLINE COMPETITIVE ENTRANCE EXAM. The exam consists of **50 biology questions** of a total of 500 questions which, together with the reference books, are posted on the university website. The questions available on our website serve only as a GUIDELINE.

IV. SCHEDULE OF THE ADMISSION:

- **2 June 2020 – 31 July 2020, 3,30 p. m. (local time)**– filling-in and submitting the online registration form without exceeding the deadline for registration; candidates send their files to the International Department; the files are checked and the registration is validated by the International Office (ONLY IF THE FILES ARE COMPLETE). **FILES RECEIVED AFTER THIS DATE WILL NOT BE VALIDATED. WE WILL TAKE INTO ACCOUNT ONLY THOSE FILES WHICH HAVE BEEN SENT BY POST OR COURIER TO THE UNIVERSITY REGISTRATION OFFICE OR TO THE INTERNATIONAL DEPARTMENT WITHIN THE DEADLINE MENTIONED ABOVE.**
- **2 September 2020 – multiple-choice online language tests** (English/French); the language tests are organized by the Language Department of the university;
- **3 September 2020 – ONLINE COMPETITIVE ENTRANCE EXAM**
- **3 September 2020** – once the papers have been graded, the results of the online exam, for all study programmes, will be posted on the university website;
- **4 September 2020 – 8 September 2020 – THE FIRST ROUND OF CONFIRMATIONS:** the candidates who were declared provisionally „ADMITTED” have the obligation to confirm their place by e-mail to admission@umft.ro. **Candidates who fail to confirm their place within the mentioned period lose their place. The confirmation of the place must be accompanied by the payment by bank transfer of a NON-REFUNDABLE confirmation fee of 200 euros, and candidates have to attach the scanned copy of the bank transfer/proof of payment to their e-mail.** Candidates who fail to confirm their place or fail to enclose the proof of payment of the confirmation fee automatically lose their place, the respective place being redistributed to the next candidate on the list of rejected candidates, provided the respective candidate confirms his place in the first round of confirmations. **THE PAYMENT OF THE CONFIRMATION FEE DOES NOT GUARANTEE THE ADMISSION OF THE CANDIDATES, AS THIS EVENTUALLY DEPENDS ON RECEIVING THE VALIDATION OF THEIR HIGH-SCHOOL/EQUIVALENT DIPLOMA BY THE NATIONAL CENTRE FOR THE RECOGNITION AND VALIDATION OF DIPLOMAS AND BY THE PAYMENT OF THE TUITION FEE IN FULL.**

The lists will be posted on our website according to the following criteria:

1. The average obtained at the online competitive entrance exam;
2. The average obtained after applying the differentiating criteria (for candidates with the same average);



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3. The alphabetical order of the candidates.

IMPORTANT!!!!!! REJECTED CANDIDATES MAY PAY THE CONFIRMATION FEE IN THE FIRST ROUND OF CONFIRMATIONS, EVEN IF THERE ARE NO VACANT PLACES AT THE RESPECTIVE MOMENT, KEEPING IN MIND THE FOLLOWING:

- a) if no place becomes vacant, the confirmation fee will not be reimbursed;
- b) if a candidate who has paid the confirmation fee does not receive the validation of his high-school/equivalent diploma by the National Centre for the Recognition and Validation of Diplomas, the confirmation fee will not be reimbursed.

- **9 September 2020 – 10 September 2020 – the financial office** checks if the proof of payment of the confirmation fees has been transmitted by the candidates;
- **11 September 2020 – the PROVISIONAL lists after the first round of confirmations** will be posted on the university website and;
- **14 September 2020 – 25 September 2020 – payment of the tuition fee for the candidates admitted after the first round of confirmations** (candidates have to pay the entire tuition fee in a single installment);
- **30 September 2020 – the list with the number of places vacated as a result of failing to pay the tuition fee within the established deadline or of the withdrawal of some candidates** will be posted on the university website;
- **30 September 2020 – 2 October 2020 – THE SECOND ROUND OF CONFIRMATIONS: initially rejected candidates** who obtained an average over 5 (five), can confirm their place in this second round of confirmations, in order to occupy the vacated places as a result of **failing to pay the tuition fee within the established deadline or of the withdrawal of some candidates**, according to the list posted on our website on 30 September 2020. The confirmation of the place has to be sent by e-mail to admission@umft.ro and has to be accompanied by a scanned copy of the proof of payment of 200 euro (non-refundable fee). **THE PAYMENT OF THE CONFIRMATION FEE DOES NOT GUARANTEE THE ADMISSION OF THE CANDIDATE, AS THIS EVENTUALLY DEPENDS ON RECEIVING THE VALIDATION OF THEIR HIGH-SCHOOL DIPLOMA BY THE NATIONAL CENTRE FOR THE RECOGNITION AND VALIDATION OF DIPLOMAS AND BY THE PAYMENT OF THE TUITION FEE IN FULL.**
- **6 October 2020 – the provisional lists, after the second round of confirmations**, will be posted on the university website;
- **6 October 2020 – 6 November 2020 – the payment of the tuition fee for the candidates admitted after the second round of confirmations** (candidates have to pay the entire tuition fee in a single installment);.
- **13 November 2020 – the deadline for the enrollment of first-year students.**



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V. DOCUMENTS FOR REGISTRATION

V. 1. The registration file must be sent in **2 COPIES BY POST/COURIER AND 1 COPY BY E-MAIL** to the addresses international@umft.ro or relint@umft.ro and has to contain the following documents:

a) **Online application form** – filled in by the candidate by accessing the university website – Annex 1; **the form has to be filled in and submitted exclusively ONLINE**; then it must be printed, signed by the candidate and sent with the file;

b) **Personal data form** (download the form from the Download section) – Annex 2;

c) **Application form** for the recognition and validation of the high-school/equivalent diploma (download the form from the Download section) – **2 originals and 1 scanned copy**; (Annex 3);

d) **High-school/equivalent diploma** - 2 certified copies and 1 scanned copy **IN THE OFFICIAL LANGUAGE OF THE COUNTRY THE DOCUMENT HAS BEEN ISSUED IN** and 2 notarized translations into Romanian (for special provisions regarding the Hague Apostille or other authentications of diplomas issued in certain countries, please see **chapter VIII** "The Hague Apostille And Other Authentications");

e) **Final transcript/results of the high-school diploma/equivalent**- 2 certified copies and 1 scanned copy **IN THE OFFICIAL LANGUAGE OF THE COUNTRY THE DOCUMENT HAS BEEN ISSUED IN** and 2 notarized translations into Romanian (for special provisions regarding the Hague Apostille or other authentications of diplomas issued in certain countries, please see **chapter VIII** "The Hague Apostille And Other Authentications");

f) **Graduation Certificate (which includes the final marks obtained at the baccalaureate / equivalent exam)** - 2 certified copies and 1 scanned copy **IN THE OFFICIAL LANGUAGE OF THE COUNTRY THE DOCUMENT HAS BEEN ISSUED IN** and 2 notarized translations into Romanian, for the candidates who graduate in **2020**, (for special provisions regarding the Hague Apostille or other authentications of certificates issued in certain countries, please see **chapter VIII** "The Hague Apostille And Other Authentications");

g) **High-school transcripts of records for ALL HIGH-SCHOOL YEARS** (even if the results from the last two years can also be found in the diploma) - 2 certified copies and 1 scanned copy **IN THE OFFICIAL LANGUAGE OF THE COUNTRY THE DOCUMENT HAS BEEN ISSUED IN** and 2 notarized translations into Romanian of the (for special provisions regarding the Hague Apostille or other authentications of study documents issued in certain countries, please see **chapter VIII** "The Hague Apostille and Other Authentications");

h) **Birth certificate/Equivalent** – 2 certified copies and 1 scanned copy, 2 notarized translations into Romanian;

i) **Marriage licence** - 2 certified copies and 1 scanned copy and 2 notarized translations into Romanian (if applicable);

j) **Identity card/passport** - 2 simple photocopies and 1 scanned copy;



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k) Official documents, accompanied by certified copies, reflecting the correspondence of the candidate's family name and first name as it appears in various documents (birth certificate, ID/passport, study documents) – where applicable;

l) 6 Photographs (passport size);

m) Health Certificate, original and certified copy. If the health certificate has been issued in a language other than Romanian, then it has to be translated into Romanian. The health certificate should state that:

- the candidate has been immunized for B Hepatitis
- the candidate suffers / does not suffer from chronic disorders/ contagious diseases or any disorder that is incompatible with his/her future profession
- the candidate is mentally and physically fit to pursue medical higher education

n) International language certificate according to the requirements specified in chapter IX (for those who already have such a certificate) – certified copy and simple copy (photocopy or scan);

o) Proof of payment of the language test fee (50 euros) for all the candidates who have to take the language test, according to the specifications in Chapter IX of the present methodology:

The fee of 50 euros can be paid by bank transfer or deposited in the account below:

Name of the bank: BANCA TRANSILVANIA, AGENTIA BAROC TIMISOARA

Address: Str. Palanca nr. 2, Piața Unirii, Timisoara, Romania

IBAN: RO53BTRL03604202A6896600

SWIFT: BTRLRO22TMA

BENEFICIARY: UNIVERSITATEA DE MEDICINĂ ȘI FARMACIE “VICTOR BABEȘ” DIN TIMIȘOARA

FULL (and correct) NAME OF THE CANDIDATE.....

With the specification LANGUAGE TEST FEE

p) Affidavit (certified by a notary) **for Romanian citizens** who wish to study at a study programme in English/French, with the tuition fees in euros, specifying the fact that they wish to enroll in the self-supported fee-based form, with tuition in euros and that they are aware of the fact that their financial status cannot change unless they pass a new competitive entrance exam in the same conditions as the Romanian citizens who apply for a budgeted place or a place with the tuition fee in lei. After such a competitive entrance exam, candidates start their studies from the first year and only in Romanian;

q) Candidates who graduate high-school in 2020 and who haven't received their high-school/equivalent diploma until the deadline for receiving the files, have to submit an **affidavit** stating that, in case they are admitted, they will submit upon enrollment the original diploma (together with notarized copies and translations) until a certain date (the date is established depending on the country where the diploma was issued);



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r) We do not accept predictive or provisional results. Candidates who graduate a school functioning according to the British system and get their final results after the deadline for pre-registrations, will only be accepted once they can submit the final results obtained in their baccalaureate exam/equivalent;

s) 1 cardboard folder;

t) For Italian citizens whose birth certificates do not reflect the full names of their parents, the registration documents should contain an **official document which reflects the full names of the parents** (certified copy and notarized translation into Romanian);

u) Proof of payment of the processing fee of 150 Euro (non-refundable), paid into the following bank account:

Name of the bank: BANCA TRANSILVANIA, AGENTIA BAROC TIMISOARA

Address: Str. Palanca nr. 2, Piața Unirii, Timisoara, Romania

IBAN: RO53BTRL03604202A6896600

SWIFT: BTRLRO22TMA

BENEFICIARY: UNIVERSITATEA DE MEDICINA SI FARMACIE “VICTOR BABES” DIN TIMISOARA

COMPLETE AND CORRECT NAME OF THE CANDIDATE.....

With the specification PROCESSING FEE

V. 2. The documents listed under V.1 have to be sent by e-mail and registered mail /courier to the address below:

Agnes Balint

Șef Birou Relații Internaționale

Universitatea de Medicină și Farmacie “Victor Babeș” din Timișoara

P-ta E. Murgu 2

300041 Timisoara, Romania

Tel: +40 256 434418

Fax: +40 256 220482

E-mail: relint@umft.ro

VI. SPECIAL PROVISIONS

VI.1. THE UNIVERSITY DOES NOT HAVE ANY AGREEMENT OF COOPERATION OR REPRESENTATION WITH AGENCIES THAT INTERMEDIATE THE REGISTRATION OF THE CANDIDATES. CANDIDATES WHO WISH TO SUBMIT THEIR DOCUMENTS VIA AGENTS/AGENCIES DO NOT BENEFIT FROM ANY ADVANTAGES COMPARED TO CANDIDATES WHO APPLY INDEPENDENTLY. THE CANDIDATES TAKE FULL RESPONSIBILITY FOR THE ACCURACY AND AUTHENTICITY OF THE SUBMITTED



DOCUMENTS, EVEN IF THE DOCUMENTS HAVE BEEN SUBMITTED THROUGH AN AGENT/AGENCY.

VI. 2. Candidates are requested to make sure there are no inconsistencies in the way their names are spelled in their various documents. All their documents have to bear **EXACTLY** the same surname and first name(s). The files containing any inconsistencies in the spelling of the candidates' names will be automatically rejected.

VI. 3. The university does not accept faxed documents, simple photocopies or incomplete files. Authenticated copies have to bear the **ORIGINAL SIGNATURE AND STAMP** of the person/institution who carried out the authentication.

VI. 4. Applicants must submit the **ORIGINAL STUDY DOCUMENTS** upon enrollment. The original study documents remain at the faculty throughout the student's entire schooling period (according to the requirements of Romanian legislation).

VI. 5. Candidates have the obligation to submit **EXCLUSIVELY** the documents requested in the list of documents for registration (Chapter V). All other documents (CV, letter of recommendation, letter of motivation, proof of extracurricular activities, etc.) will be disregarded.

VI. 6. Candidates can apply **FOR A SINGLE STUDY PROGRAM** within a single faculty (Medicine, Dental Medicine, Pharmacy); their option cannot be changed after the registration period for the online competitive entrance exam closed.

VI. 7. Incomplete files or files that have been completed after the registration period has ended (31 July 2020) **WILL NOT BE VALIDATED AND WILL BE REJECTED.**

VII. RECOGNITION AND VALIDATION OF DIPLOMAS

VII. 1. Candidates from EU countries, the Swiss Confederation or the EEA should have their study documents endorsed by the National Centre for the Recognition and Validation of Diplomas (CNRED www.cnred.edu.ro) **PRIOR** to enrollment in the academic year 2020-2021. The International Office of the university forwards the documents to the National Centre for the Recognition and Validation of Diplomas (apart from those cases which fall under special provisions of the CNRED).

VII. 2. Romanian citizens having a foreign high-school diploma are required to access the site of the CNRED in order to get comprehensive information about the recognition and validation of their diplomas: <https://www.cnred.edu.ro/ro/recunoastere-studii-cetateni-europeni-admitere-licenta-in-Romania>.

VII. 3. Besides the common pre-registration documents, the CNRED requires some additional documents for the countries listed below (the list is not exhaustive):

- **Spain** - Pruebas de Aptitud para el Acceso a la Universidad, calificación Apto - 2 copies with the Hague Apostille and 2 notarized translations into Romanian;
- **Greece** - Panellinies Exetaseis – certificate of having passed the national exams - 2 copies with the Hague Apostille and 2 notarized translations into Romanian;
- **U. S. A.** - Scholastic Aptitude Test (SAT) or ACT – 2 copies with the Hague Apostille and 2



notarized translations into Romanian.

VII. 4. For more information about the process of validation of diplomas, the necessity of submitting additional documents if requested by the CNRED, access the site of the National Centre for the Recognition and Validation of Diplomas: <http://cnred.edu.ro/en/>.

VIII. THE HAGUE APOSTILLE AND OTHER AUTHENTICATIONS

VIII. 1. The apostille is a stamp or printed form consisting of 10 numbered standard fields which certifies the signature (and the capacity of who placed it) and correctness of the seal/stamp on the document which must be certified.

VIII. 2. Apostilles are affixed by *Competent Authorities* designated by the government of a state which is party to the convention.

VIII. 3. The Hague Apostille is requested for diplomas from countries which are parties to the Hague Apostille, issued by the competent authorities in the issuing countries. The Hague Apostille is obligatory for diplomas from **Italy, Greece, Spain, Portugal and Cyprus**, the remaining European countries being excepted.

VIII. 4. Diplomas issued in countries which are not parties to the Hague Apostille shall be authenticated or accompanied by an authentication certificate from the competent authorities in the issuing countries. Legalization/authentication is done by the Ministry of Foreign Affairs from the issuing country and the Embassy/Consular office of Romania in the issuing country **or** by the Ministry of Foreign Affairs in the issuing country and the issuing country's Embassy/Consular office in Romania; for countries where Romania does not have a diplomatic mission or countries which do not have diplomatic missions in Romania, the study documents shall be legalized by the Ministry of Education and the Ministry of Foreign Affairs from the issuing country.

VIII. 5. Legalization/authentication exemption is allowed under the law of an international treaty to which Romania is party or on a reciprocity basis.

VIII. 6. For more information about the Hague Apostille and authentication of study documents, please access:

- <https://www.cnred.edu.ro/ro/recunoastere-studii-cetateni-europeni-admitere-licenta-in-Romania>
- <https://www.cnred.edu.ro/ro/lista-statelor-pentru-care-se-solicit%C4%83-apostilarea-sau-supralegalizarea>

IX. LANGUAGE REQUIREMENTS

IX. 1. Candidates wishing to study in English or French **HAVE TO** take an **online** language test in the form of a multiple-choice test organized by the language department of our university, test that will be marked “PASSED” or “FAILED”. The language test will be taken on 2 **September 2020**, according to the list of the candidates registered for the competitive entrance exam, provided the candidates have paid the



language test fee (50 euros, non-refundable). The list with the candidates scheduled for the language test will be posted on the university website on Monday, 31 August 2020.

IX. 2. Passing the language test is an eliminatory and obligatory condition for the registration of the candidates to the online entrance exam.

IX. 3. The following candidates will NOT be required to take a language test (provided they present justifying documents, in certified copy):

- Candidates originating from countries where the official language is the same with the language of the study program they've applied for (for candidates applying for the English and French study programmes), and who can prove with official documents (university, secondary school, high school,) that they completed their studies IN the respective language.
- Candidates who studied and graduated from high school in the language of study, regardless of their nationality or country of origin, and who can prove with official documents that they completed their studies IN the respective language.
- Candidates awarded international high-school diplomas (IBDP / International Baccalaureate Diploma Programme in the language of study; EB / European Baccalaureate Diploma; IGCE - International General Certificate of Education, GCE / General Certificate of Education – Advanced Level) in the same language as the language of study.
- Candidates awarded a **B2 (OR HIGHER)** international language certificate for the language of study, according to the table below:

Language of Study	Accepted language certificates (minimum B2)
English	Cambridge ESOL certificates: - FCE / First Certificate in English - CAE / Cambridge Advanced in English - CPE / Cambridge Proficiency in English Certificates issued by Michigan University: - ECCE / Examination for the Certificate of Competency in English - ECPE / Examination for the Certificate of Proficiency in English IELTS certificate: - scored at least 6 / „competent user” - Pearson LCCI Certificate in ESOL International TOEFL certificates: - TOEFL iBT - TOEIC Trinity College London certificates: - ISE II - minimum pass in all skills
French	DELFI DALFI TCF



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IX. 4. Candidates who have a language certificate according to the table above are requested to submit it in certified copy, together with the registration documents, in the period established by the present admission requirements.

IX. 5. We will take into account only the language certificates listed in the table above, and only if the language the certificate has been issued for corresponds to the study programme chosen by the candidate.

X. THE ONLINE COMPETITIVE ENTRANCE EXAM AND THE RESULTS

X.1. For the undergraduate study programmes (300 – 360 ECTS) taught in English/French, the online competitive entrance exam consists of a multiple-choice exam that will take place **on 3 September 2020, at a time that will be announced at a later date.**

X. 2. Distance exams consisting of multiple-choice tests will use exclusively the technical solution provided by the UMFVBT, using the classmarker.com platform. The examination platform can be accessed by any device which has a web browser and which is connected to the internet (desktop computer, laptop, tablet, smartphone).

X. 3. The responsibility for the internet connection required by the online examination belongs entirely to the candidate.

X. 4. The online exam is a written exam in the form of a multiple-choice question test, consisting of 50 biology questions.

X. 5. The minimal number of points necessary to pass the exam is represented by 50% of the maximum number of points that can be obtained, corresponding to 5.

X. 6. The subjects of the online entrance exam are established based on the multiple-choice questions and the reference materials posted on the university website by the admission committee, and will be transferred to a memory stick placed in a sealed envelope.

X. 7. The envelope will be unsealed and the questions uploaded onto the platform by the representatives of the admission committee, two hours before the start of the examination.

X. 8. The link for accessing the test will be available on the university website at least 24 hours prior to the start of the exam. Candidates will be able to access the link and start the exam in a 10-minute interval from the moment established for the beginning of the exam. After this interval, students won't be able to access the platform and will be declared absent.

X. 9. The time allotted for solving the test is of 60 minutes. Once this period has ended, the system will automatically interrupt the testing process, and only the questions that have been answered within this time interval will be taken into account. The timing of the examination time is individual for each candidate in part and begins, individually, from the moment the examined candidate has accessed the test proper.



X. 10. Each question is associated with 5 answer variants (marked from A to E). The tests consist of questions with either a single correct answer or with multiple correct answers (2, 3 or 4 correct answers). The questions with a single correct answer will be preceded by the sign „*”. The responsibility of marking the questions with a single correct answer belongs to the president of the admission committee. The percentage of questions with single correct answer is about 20%.

X. 11. The questions will be displayed by the system in a random manner different from candidate to candidate. The order in which the system will display the answers to each question will be random and different from candidate to candidate.

X. 12. The questions will be displayed one per page. The student may pass to the next question only if he/she has answered the current question. The test can be read unidirectionally and incrementally (after having answered a question, the student cannot return to the respective answer).

X. 13. The examination platform does not allow for the page to be printed or the text to be copied and pasted. The examination platform automatically monitors the IP addresses of the candidates' connections, the parameters of the connection, the number of web browsers which are accessing the platform from a single system, as well as the number of connections for a unique identification system of the student on the examination platform. The examination platform alerts the administrators about any fraud attempt (e.g., an attempt of a candidate to open a test for a unique identifier several times). Any attempt to defraud the online exam will be solved by the elimination of the candidate from the exam.

X. 14. The distance examination platform will store all the relevant information about the completion of the exam for each candidate in part: the starting time, the ending time, the IP address of the connection, the answers given to each question in part.

X. 15. The score obtained is automatically calculated by the system, at the end of the exam, being automatically communicated both to the candidate and to the admission committee.

X. 16. At the end of the exam, the examined candidate receives a message informing him/her about the number of points they have obtained and, if the exam has been passed, the system will issue a pass certificate, containing a unique serial number and a duplicate available in the electronic archive of the examination platform. Saving or printing the pass certificate is optional and has a purely informational character.

X. 17. The multiple-choice test consists in single-answer questions (worth 4 points) and multiple-answer questions (worth 5 points). An exam is considered as passed when the student obtained 50% of the highest possible score.



X. 18. For the single-answer questions the corresponding score (4 points) is obtained if the student checked exclusively the correct answer. In any other circumstance, the score will be 0.

X. 19. For multiple-answer questions, the score is calculated by obtaining the fraction of the highest score (5 points) equivalent to the fraction between the number of correct answers checked by the candidate (numerator) and the total number of correct answers (denominator).

X. 20. For multiple-answer questions, the technical solution allows the candidate to check **a number of answers lower than or equal to** the number of correct answers. If, for example, the question has two correct answers, the candidate can check one or two answers. If the question has three correct answers the candidate may check one, two or three answers. If the question has four correct answers the candidate may check one, two, three or four answers.

Examples

Single-answer questions (marked with *). They are worth 4 points

	A	B	C	D	E	Total	
Correct answer		X				1	Denominator
Student's answer		X					
Points		1				1	Numerator
Score	$1/1 * 4(\text{points}) = 4$						

	A	B	C	D	E	Total	
Correct answer		X				1	Denominator
Student's answer		X	X				
Points		0	0			0	Numerator
Score	$0/1 * 4(\text{points}) = 0$						

	A	B	C	D	E	Total	
Correct answer		X				1	Denominator
Student's answer			X				
Points			0			0	Numerator
Score	$0/1 * 4(\text{points}) = 0$						



N.b.: the lowest score for a question is 0 points

Multiple-answer questions (2, 3 or 4 correct answers). They are worth 5 points.

	A	B	C	D	E	Total	
Correct answer	X	X	X			3	Denominator
Student's answer	X	X	X				
Points	1	1	1	0	0	3	Numerator
Score	$3/3 * 5(\text{points}) = 5$						

	A	B	C	D	E	Total	
Correct answer	X	X	X			3	Denominator
Student's answer	X	X					
Points	1	1	0	0	0	2	Numerator
Score	$2/3 * 5(\text{points}) = 3.33$						

	A	B	C	D	E	Total	
Correct answer	X	X	X	X		4	Denominator
Student's answer	X						
Points	1	0	0	0	0	1	Numerator
Score	$1/4 * 5(\text{points}) = 1.25$						

	A	B	C	D	E	Total	
Correct answer	X	X	X			3	Denominator
Student's answer	X	X		X			
Points	1	1	0	0	0	2	Numerator
Score	$2/3 * 5(\text{points}) = 3.33$						

	A	B	C	D	E	Total	
Correct answer	X	X				2	Denominator
Student's answer	X		X				
Points	1	0	0	0	0	1	Numerator



Score	$1/2 * 5(\text{points}) = 2.5$		
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X. 21. If on the last place there are several candidates with the same average, they will be **differentiated** according to the following **criteria**:

- the arithmetic mean of the marks obtained for biology during high-school;
- the arithmetic mean of the marks obtained for chemistry during high-school;
- the arithmetic mean of the annual averages during high-school.

X. 22. The results of the online competitive entrance exam will be posted on the university website on the day of the exam **3 September 2020**.

X. 23. The lists will contain the following categories of candidates:

- Admitted candidates, according to the number of available places, in the following order:
 - The average obtained at the online competitive entrance exam
 - The average obtained after having applied the differentiating criteria, in the case of candidates with the same average.
 - The alphabetical order of the candidates.
- Rejected candidates, if applicable.

X. 24. The candidates are classified in the decreasing order of their averages obtained at the online competitive entrance exam, according to the number of places available for each study program.

X. 25. The final admission of the candidates depends on:

- the candidates' participation and passing the online competitive entrance exam, in the decreasing order of the obtained average, as stipulated in the present methodology (candidates have to obtain an average of minimum 5);
- the payment of the confirmation fee within the established deadline;
- whether the candidates have obtained the validation of their high-school diploma by the CNRED;
- the payment of the tuition fee in full;
- the payment of the matriculation fee of 100 lei (to be paid at the university financial office, before the actual enrollment);
- the submission of the ORIGINAL study documents upon the final enrollment.

X. 26. The registration documents of the candidates who were rejected or have withdrawn can be reclaimed either by the candidate, according to Annex 4, either by a mandated person according to Annex 5. If candidates who were rejected or have withdrawn wish to have their documents sent by post/courier,



they have to send a request by e-mail to the International Department and bear the shipping fees.

X. 27. Files that have not been picked up will be discarded on 31 December 2021.

XI. APPEALS

XI. 1. The online exam using the multiple-choice question form cannot be contested.

XII. CONFIRMATION OF THE PLACE OBTAINED AT THE ONLINE COMPETITIVE ENTRANCE EXAM

THE FIRST ROUND OF CONFIRMATIONS

XII.1. 4 September 2020 – 8 September 2020: the candidates who were declared „ADMITTED” have the obligation to confirm their place by e-mail to admission@umft.ro. Candidates who fail to confirm their place within the mentioned period lose their place. The confirmation of the place must be accompanied by the payment by bank transfer of a NON-REFUNDABLE confirmation fee of 200 euros, and candidates have to attach the scanned copy of the bank transfer/proof of payment to their e-mail. Candidates who fail to confirm their place or fail to enclose the proof of payment of the confirmation fee automatically lose their place, the respective place being redistributed to the next candidate on the list of rejected candidates, provided the respective candidate confirms his place in the first round of confirmations. **THE PAYMENT OF THE CONFIRMATION FEE DOES NOT GUARANTEE THE ADMISSION OF THE CANDIDATE, AS THIS EVENTUALLY DEPENDS ON RECEIVING THE VALIDATION OF THEIR HIGH-SCHOOL/ EQUIVALENT DIPLOMA BY THE NATIONAL CENTRE FOR THE RECOGNITION AND VALIDATION OF DIPLOMAS AND BY THE PAYMENT OF THE TUITION FEE IN FULL.**

The lists will be posted on our website according to the following criteria:

1. The average obtained at the online competitive entrance exam;
2. The average obtained after applying the differentiating criteria (for candidates with the same average);
3. The alphabetical order of the candidates.

IMPORTANT!!!!!! REJECTED CANDIDATES MAY PAY THE CONFIRMATION FEE IN THE FIRST ROUND OF CONFIRMATIONS, EVEN IF THERE ARE NO VACANT PLACES AT THE RESPECTIVE MOMENT, KEEPING IN MIND THE FOLLOWING:

- a) if no place becomes vacant, the confirmation fee will not be reimbursed;
- b) if a candidate who has paid the confirmation fee does not receive the validation of his high-school/equivalent diploma by the National Centre for the Recognition and Validation of Diplomas, the confirmation fee will not be reimbursed.

c)



THE SECOND ROUND OF CONFIRMATIONS

XII.2. 30 September 2020 – 02 October 2020: initially rejected candidates who obtained an average over 5 (five), **can confirm their place in this second round of confirmations**, in order to occupy the vacated places as a result of failing to pay the tuition fee within the established deadline or of the withdrawal of some candidates, according to the list posted on our website on 30 September 2020. The confirmation of the place has to be sent by e-mail to admission@umft.ro and has to be accompanied by a scanned copy of the proof of payment of 200 euro (non-refundable fee). **THE PAYMENT OF THE CONFIRMATION FEE DOES NOT GUARANTEE THE ADMISSION OF THE CANDIDATE, AS THIS EVENTUALLY DEPENDS ON RECEIVING THE VALIDATION OF HIS HIGH-SCHOOL/EQUIVALENT DIPLOMA BY THE NATIONAL CENTRE FOR THE RECOGNITION AND VALIDATION OF DIPLOMAS AND BY THE PAYMENT OF THE TUITION FEE IN FULL.**

XII.3. Rejected candidates who do not confirm their place neither in the first round, nor the second round of confirmations, cannot apply for an available place, even if there are vacant places left.

XIII. FEES

XIII.1. Fees for the online competitive entrance exam and for enrollment

Fees meant to cover the candidate's participation in the online competitive entrance exam and enrollment for a study programme in English/French:

- Processing fee – 150 euro (**non-refundable**) – paid by bank transfer
- Language test fee, for the tests taken in our university – 50 euro – paid by bank transfer
- Confirmation fee – 200 euro (**non-refundable**) – paid by bank transfer
- Enrollment fee of 100 Lei (for the admitted RO/EU/EEA/CH citizens), paid directly to the university financial office, before completing the registration.

XIII.2. Tuition fees – 6000 euros/year

- Tuition fees are established in euro.
- The tuition fee will **NOT** be refunded if the admitted candidates have finalized their registrations and have signed the study contract for the respective study year!
 - The amount of the tuition fees does not change during the academic year.
 - The amount of the tuition fees remains the same during the entire study period, except for cases where the respective period has been exceeded.



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din Timișoara

Regulation Code: UMFVBT-MET/DRI/38/2020

Annex to H.S. no 12/6022/27.05.2020

Approved by H.C.A. 5821/21.05.2020

Addr.: P-ța Eftimie Murgu nr. 2, Timișoara,
cod 300041, România

Tel: (40)256293389; Fax: (40)256490626

E-mail: rectorat@umft.ro; www.umft.ro

XIII.3. Regardless of the amount of the tuition fee, all RO/EU/EEA/CH citizens who wish to enroll in the self-supported fee-based form, at one of the study programmes taught in English or French, must pay the tuition fee **IN FULL, BY BANK TRANSFER, PRIOR TO ENROLLMENT, in the period specified in the present methodology.** The money has to be transferred into the account below and **the bank commissions are supported by the candidate:**

Name of the bank: BANCA TRANSILVANIA, AGENTIA BAROC TIMISOARA

Address: Str. Palanca nr. 2, Piața Unirii, Timisoara, Romania

IBAN: RO53BTRL03604202A6896600

SWIFT: BTRLRO22TMA

**BENEFICIARY: UNIVERSITATEA DE MEDICINA SI FARMACIE “VICTOR BABES”
DIN TIMISOARA**

COMPLETE AND CORRECT NAME OF THE CANDIDATE.....

With the specification: TUITION FEE

XIII.4. The payment of the tuition fee in full is a prerequisite for the official enrollment of an admitted candidate. The proof of payment (the copy of the receipt/bank statement) has to be sent to the International Department by e-mail to admission@umft.ro, no later than the deadline for the payment of the tuition fee and upon enrollment admitted candidates have to submit this document together with their file.

XIII.5. If candidates fail to pay the tuition fee within the established deadline, they will automatically lose their place, and the place will be redistributed to the following candidate on the list, provided the candidate has paid the confirmation fee.

XIII.6. Candidates who did not finalize their enrollment, who give up their place or who withdraw from studies before the enrollment and before signing the study contract may request the reimbursement of the tuition fee, if they fill in and submit a Request for reimbursement – Annex 7. The university has to reimburse the respective fees in a maximum of 30 days from the date the request was registered by the international department. The requests for reimbursement have to be sent to the e-mail addresses: contab@umft.ro and international@umft.ro. **THE REIMBURSEMENT OF THE TUITION FEE WITHIN THE DEADLINES SET OUT IN THIS METHODOLOGY FALLS EXCLUSIVELY UNDER THE RESPONSIBILITY OF THE FINANCIAL-ACCOUNTING OFFICE FROM THE INTERNATIONAL DEPARTMENT.**

XIII.7 All information referring to any type of fees, payments/refunds can be obtained from the financial – accounting office of the International Department, at the e-mail: contab@umft.ro.

XIV. REGISTRATION AND ENROLLMENT



XIV. 1. Candidates from Romania (RO), from the European Union (EU), the European Economic Area (EEA) and the Swiss Confederation (CH) may enroll in **study programmes taught** in English/French provided they fulfill **ALL** the conditions listed below:

- a. After the online competitive entrance exam, they have been declared “ADMITTED” according to the **average obtained at the online exam**;
- b. They have obtained the validation of their high-school/equivalent diploma by the National Centre for the Recognition and Validation of Diplomas;
- c. They fulfill the language requirements as specified in Chapter IX;
- d. They have confirmed their place within the deadlines and under the conditions stipulated in the present Methodology;
- e. They have paid, in full, all the fees stipulated in the present Methodology (the processing fee, language-test fee, the confirmation fee, the tuition fee, the enrollment fee, as specified in Chapter XIII - FEES) within the stipulated deadlines;
- f. Their medical certificate has been endorsed by the university physician.

XIV.2 The documents submitted by candidates from Romania (RO), the European Union (EU), the European Economic Area (EEA) and the Swiss Confederation (CH) who were admitted to the study programmes in English/French will be processed by the International Department of the university which will endorse the documents and will issue a provisional enrollment order which will be signed by the Rector of the university.

XIV. 3. First-year admitted RO, EU, EEA, CH citizens have to go to the secretary of their respective faculty and sign a student contract (in two copies), within the established deadline, in the established office hours: Monday – Friday, between 12 p.m. – 3 p.m. The student contract can be signed only personally. The provisional enrollment order signed by the Rector, in copy, has to be accompanied by the following documents (copies):

- The certificate of validation of the high-school diploma/equivalent;
- Language certificate for the language of study (English or French);
- Official documents in notarized copy reflecting that the candidate was exempt from the language test, where applicable;
- Proof of payment of the tuition fee signed by the financial Department of the university;
- Proof of payment of the enrollment fee.



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XIV.4. The provisional enrollment order is valid until the final enrollment of the RO/EU/EEA/CH candidates, but no later than 2 December 2020, after the International Department has forwarded the complete files of the candidates to the faculty secretaries.

XIV.5. Citizens from Romania (RO), the European Union (EU), the European Economic Area (EEA) and the Swiss Confederation (CH) admitted to undergraduate studies have the obligation to submit their original high-school diploma/equivalent to the International Department, no later than the deadline established for the registration into the academic year.

XIV.6. High-school graduates who haven't received their high-school diplomas/equivalent until the deadline for the enrollment, have to submit a notarized affidavit in which they guarantee to submit the original document (plus notarized copies and translations) until a certain deadline (the deadline is set according to the country which issued the study document).

XIV.7. Students who fail to submit the original high-school diploma/equivalent within the established deadlines will be expelled.

XIV.8. Admitted RO/EU/EEA/CH citizens who do not finalize their registration within the established deadline cannot enroll further.

XIV.9. The enrollment of the admitted RO/EU/EEA/CH citizens is conditioned by an enrollment order signed by the Rector of Victor Babes University of Medicine and Pharmacy Timisoara, the payment of the tuition fee and the signing of the student contract.

XV. FINAL PROVISIONS

XV.1. Any divergent regulation that can be found in previous versions of the admission requirements for EU/EEA/CH citizens is hereby revoked.

XVI. ANNEXES

Annex 1 – Online application form (has to be filled in EXCLUSIVELY online, on the university website, printed, signed by the candidate, and after that submitted together with the registration documents)

Annex 2 – Personal data form

Annex 3 – Request for the validation of the high-school/equivalent diploma by the CNRED

Annex 4 – Request for the withdrawal of the submitted registration documents – by the candidate

Annex 5 – Affidavit for the withdrawal of the submitted registration documents – by a mandated person

Annex 6 – Minimal requirements for access to higher education in Romania – the list of recognized diplomas



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Annex 7 – Request for the refund of the tuition fee

Rector,

Prof. univ. dr. Octavian Marius Crețu

Director International Departament

Prof. univ. Dr. Claudia Borza

Legal office,

c.j. dr. Codrina Mihaela Levai